

# REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on Reverse)

BLANK (NARA USE ONLY)

TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)  
WASHINGTON, DC 20408

JOB NUMBER

NI-474-00-1

DATE RECEIVED

3.13.2000

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

1. FROM (Agency or Establishment)  
FEDERAL RETIREMENT THRIFT INVESTMENT BOARD

2. MAJOR SUBDIVISION  
OFFICE OF THE GENERAL COUNSEL

3. MINOR SUBDIVISION  
LIBRARY

4. NAME OF PERSON WITH WHOM TO CONFER  
GRACE W. BUTLER

5. TELEPHONE  
(202) 942-1683

DATE ARCHIVIST OF THE UNITED STATES

6-22-00

*John W. Carl*

6. AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

X is not required;

is attached; or

has been requested.

DATE  
3/8/00

SIGNATURE OF AGENCY REPRESENTATIVE

*Grace W. Butler*

TITLE  
Records Management Officer

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1.	<p><u>Advisory Opinions</u></p> <p>Office of the General Counsel's legal opinions on topics that are of precedential value to the Federal Retirement Thrift Investment Board.</p> <p>A. Electronic copies of legal opinions created on word processing systems.</p> <p><u>Disposition:</u> Delete after record keeping copy has been produced.</p> <p>B. Library's official record paper copy of signed final legal opinions that are indexed in chronological order and maintained in office binders.</p> <p><u>Disposition:</u> Purge file when obsolete or superseded. Destroy purged memoranda when 3 years old.</p> <p>C. Electronic file of OGC digest that contains abstracts of final advisory opinions and scanned images of signed legal opinions.</p> <p><u>Disposition:</u> Purge abstracts and linked memoranda when obsolete or superseded.</p> <p style="font-size: 24pt; margin-top: 20px;"><i>Agency, none</i></p>	NI 474-96-2, item 3	