

REQUEST FOR RECORDS DISPOSITION AUTHORITY		JOB NUMBER 71-478-03-1	
To: NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001		Date received 6-9-03	
1. FROM (Agency or establishment) Office of Personnel Management		NOTIFICATION TO AGENCY	
		In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
2. MAJOR SUBDIVISION Center for Information Services and Chief Information Officer			
3. MINOR SUBDIVISION			
4. NAME OF PERSON WITH WHOM TO CONFER Nancy Goddin Miller		(202) 606-0017	DATE 7-24-03
		ARCHIVIST OF THE UNITED STATES <i>John W. Paul</i>	
6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ___0_ page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE 6-4-2003	SIGNATURE OF AGENCY REPRESENTATIVE <i>Nancy Goddin Miller</i>		TITLE Records Officer
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	Amend the Retirement portion of OPM Administrative Manual Supplement 44-3, Disposition of Records, to add the new item 1a. No. 01a. High Profile Retirement Records Case Files High Profile Retirement Records Case Files comprised of 1. Retirement Records Case Files (208 Files); 2. Closed Annuity Files (completed "208 Files"); and 3. Closed Death Claim Files for persons of historical significance such as former Presidents, Vice Presidents Members of Congress, high level appointments, survivors of high profile individuals, and anyone who has or is receiving media attention or is historically of high importance whether famous or infamous. Disposition: Permanent. Transfer directly to the National Archives on a Standard Form 258 115 years from the date of the employee's birth or 30 years after the date of the employee's death (if a lump sum payment was made) or the survivor's death (if a survivor annuity was paid), if no application for benefits is received. <i>cc: Agency, DR, DUMW, HUNMD</i>	NEW	