INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-478-04-002

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

N1-478-08-002 supersedes all items.

Date Reported: 3/14/2022
REQUEST FOR RECORDS DISPOSITION AUTHORITY

To: NATIONAL ARCHIVES & RECORDS ADMINISTRATION  
8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001

1. FROM (Agency or establishment)  
   Office of Personnel Management

2. MAJOR SUBDIVISION  
   Office of the Chief Information Officer

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFERR  
   Nancy G. Miller

5. TELEPHONE NUMBER  
   (202) 606-0017

5. AGENCY CERTIFICATION
   I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

   ☐ is not required  ☐ is attached; or  ☐ has been requested.

7. ITEM NO.  

8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION

<table>
<thead>
<tr>
<th>INVESTIGATIONS</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Investigative Case Files.</td>
</tr>
<tr>
<td>a. Master file of investigative case files maintained at the OPM-NACI Center and the Washington National Records Center.</td>
</tr>
<tr>
<td>(1) When paper copy serves as the record copy.</td>
</tr>
<tr>
<td>(b) Destroy all other cases when 16 years old.</td>
</tr>
<tr>
<td>(2) When microfilm serves as the record copy.</td>
</tr>
<tr>
<td>(b) Destroy all other cases when 16 years old.</td>
</tr>
<tr>
<td>2. Security Investigations Index (SII), OPM-NACI Center Index to personnel investigations.</td>
</tr>
<tr>
<td>(b) Destroy all other cases when 16 years old.</td>
</tr>
</tbody>
</table>

9. GRS OR SUPERSEDED JOB CITATION
   NCI-146-77-1  VCI-146-84-1

10. ACTION TAKEN
    Prescribed by NARA 36 CFR 1228

STANDARD FORM 115 (REV. 3-91)
PREVIOUS EDITION NOT USABLE