

REQUEST FOR RECORDS DISPOSITION AUTHORITY		JOB NUMBER N1-478-07- / P	
To NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001		Date received	
1 FROM (Agency or establishment) Office of Personnel Management		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION		In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
3 MINOR SUBDIVISION			
4 NAME OF PERSON WITH WHOM TO CONFER Mary Beth Toomey	5 TELEPHONE NUMBER 202-606-8358	DATE	ARCHIVIST OF THE UNITED STATES <i>LITHDRAWN</i>
6 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,			
<input type="checkbox"/> is not required <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested			
DATE	SIGNATURE OF AGENCY REPRESENTATIVE		TITLE
7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	Civilian Official Personnel Files Records of Federal employees separated prior to January 1, 1974. Records include Agency Files, 1887-1952, Consolidated Files, 1952-1965, and Registry Files, 1965-1973. Also included are small collections of holdings whether currently stored at the National Personnel Records Center or retained by agencies. Files document government service of Federal employees and contain applications, position descriptions, records of salary and promotions, and miscellaneous documentation accumulated during the course of employment. PERMANENT. Transfer to the National Archives 65 years after separation from Federal service		