

# Request for Records Disposition Authority

(See Instructions on reverse)

To: National Archives and Records Administration (NIR)  
Washington, DC 20408

1. From: (Agency or establishment)  
**Federal Housing Finance Board (FHFB)**

2. Major Subdivision  
**Office of Management**

3. Minor Subdivision

4. Name of Person with whom to confer  
**Karen Rogers, Rec'd Officer**

5. Telephone (include area code)  
**202/408-2910**

## Leave Blank (NARA Use Only)

Job Number  
**NI-485-08-1**

Date Received  
**10/30/07**

### Notification to Agency

In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

Date  
**11/16/07**

Archivist of the United States  
*[Signature]*

### 6. Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies:

is not required       is attached       has been requested

Signature of Agency Representative  
*Karen M. Rogers*

Title  
**Records Officer**

Date (mm/dd/yyyy)  
**10/17/07**

7. Item Number	8. Description of Item and Proposed Disposition	9. GRS or Superseded Job Citation	10. Action taken (NARA Use Only)
	<p>Description of Item: <b>Administrative Agency Policies and Office of Management Procedures.</b></p> <p>Proposed disposition: <b>Destroy when superseded or obsolete.</b></p> <p>Reviewed by: <i>[Signature]</i> Associate General Counsel, FHFB      10/23/07 Date</p> <p><i>[Signature]</i> Acting Director, Office of Management      10/24/07 Date</p> <p>12/16/08 copies sent to agency, NWMWA, #NR</p>		



# FEDERAL HOUSING FINANCE BOARD

## POLICIES

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1. Acquisition Policy and Procedures Handbook (12/22/03) w/11/21/03 memo, Chrmn's Order 2002-OR-4
2. Administrative Grievance System Policy (2/7/05)
3. Asset Capitalization Policy (3/10/06)
4. Budget Policy (8/26/05)
5. Cell Phone Allowance Policy (5/4/07)
6. Compensation Program (8/31/06); Memo (1/28/03) from Chairman Korsmo to All Staff, Results of the Compensation Analysis (401K)
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8. Employment of Relatives, Restrictions on the (2/5/05)
9. Equal Employment Opportunity Policy (1/6/2005)
10. Excepted Service Policy (8/14/06)
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12. Inspector General (FB Policy Regarding) (3/30/2000)
13. Internal Control and Risk Management Policy (9/17/04)
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19. Performance Management Program (7/28/99)
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23. Reception (Official) and Representation Policy (8/26/05)
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30. TF Policy (10/31/05; revised 2/6/06)
31. Training Policy (3/14/96)
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33. Travel Policy and Procedures (8/27/2001)
34. Travel Stipend Program (10/18/06)
35. United Concordia email to Staff re Dental and Vision Plans (9/8/04)
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37. Work Schedule Policy Handbook (12/12/05)