

National Archives and Records Administration
REQUEST FOR DISPOSITION AUTHORITY

Records Schedule Number: DAA-0490-2013-0002

Status: INACTIVE
Date Approved: 10/22/2013

Item Count

Total number of disposition items: 2

Number of Temporary disposition items: 1

Number of Permanent disposition items: 1

Number of Items with Disposition Not Approved: 0

Number of Inactive disposition items: 2

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Records Schedule Number: DAA-0490-2013-0002

Status: INACTIVE
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Outline of Records Schedule Items for DAA-0490-2013-0002

Item #	Title	Disposition
0001	Consolidated Incident Reporting System (CIRS)	Temporary
0002	Statistical Report of Crimes Against Volunteers	Permanent

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Records Schedule Number: DAA-0490-2013-0002

Status: INACTIVE
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Records Schedule Items

DAA-0490-2013-0002-0001	STATUS: INACTIVE - NOT FOR USE
ITEM GENERAL INFORMATION	
Item Title	Consolidated Incident Reporting System (CIRS)
Item Description	Database of crimes committed against Peace Corps Volunteers/Trainees, crimes committed against Peace Corps staff or property, vehicular accidents involving Volunteers/Trainees, and other security incidents involving Volunteers/Trainees. Information in the system dates from April 1962. This version of the system was launched in August 2011. The "Kate Puzey Peace Corps Volunteer Protection Act of 2011" requires the collection of the data in the system, although it does not mandate the creation of the system.
Is this item media neutral?	Yes
Is this item a Big Bucket?	
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS	
Does this item supersede existing disposition authorities?	No
Is this item a deviation from the GRS?	No
DISPOSITION INSTRUCTION	
DO NOT USE. Superseded by DAA-0490-2022-0005-0001 on 09/06/2023.	
Final Disposition	Temporary
Cutoff Instructions	Other: Cut off at end of the calendar year in which the security incident occurred.
Retention Period	Destroy 10 year(s) after cutoff or when no longer needed for agency business occurs, whichever is later
ADDITIONAL INFORMATION	
Are any of the records covered by this item national security classified?	
GAO Approval Required	No

DAA-0490-2013-0002-0002	STATUS: INACTIVE - NOT FOR USE
ITEM GENERAL INFORMATION	
Item Title	Statistical Report of Crimes Against Volunteers

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Item Description	Annual report produced by the Office of Safety and Security (headquarters), documenting information about the types of assaults and in-service deaths, and the demographics of the victims, including crimes by country. The document also includes strategies to reduce risks to Volunteers. The data comes from the Consolidated Incident Reporting System (CIRS). From 2001 to 2010, this report was titled "Annual Report of Volunteer Safety."
Is this item media neutral?	Yes
Is this item a Big Bucket?	
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS	
Does this item supersede existing disposition authorities?	No
Is this item a deviation from the GRS?	No
DISPOSITION INSTRUCTION	
DO NOT USE. Superseded by DAA-0490-2022-0005-0002 on 09/06/2023.	
Final Disposition	Permanent
Cutoff Instructions	Other: Cut off at end of the calendar year in which the report is issued.
Are there multiple instructions for this item?	No
Transfer Instruction	Other: For textual records, transfer records dating from 2001-2009, to National Archives in a block 15 years after cutoff (i.e., in 2025). For electronic records, transfer to National Archives 5 years after cutoff in 5 year blocks (beginning in 2020, transfer records dating 2010-2014; in 2025, transfer records dating 2015-2019, etc.)
ADDITIONAL INFORMATION	
Approximate first year of records covered by this authority	2001
End year of records covered by this authority	Still being created
Date span of the initial transfer	From: --/--/2010 To: --/--/2014
Frequency of transfer	5
Are any of the records covered by this item subject to a FOIA exemption?	

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Signatory Information

Action	User	Date
Accept	Data Migration	02/28/2013
Approve	David Ferriero	10/22/2013