

National Archives and Records Administration
REQUEST FOR DISPOSITION AUTHORITY

Records Schedule Number: DAA-0490-2016-0007

Status: APPROVED
Date Approved: 12/01/2017

Item Count

Total number of disposition items: 8

Number of Temporary disposition items: 5

Number of Permanent disposition items: 3

Number of Items with Disposition Not Approved: 0

Number of Inactive disposition items: 2

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Outline of Records Schedule Items for DAA-0490-2016-0007

| Item # | Title | Disposition |
|---------------|--|--------------------|
| 0001 | 3rd Goal, Returned Volunteer Services, and World Wise Schools Program Records – Significant | Permanent |
| 0002 | Returned Peace Corps Volunteers Career Link Database Master File | Temporary |
| 0003 | Returned Peace Corps Volunteer (RPCV) Certification of Service Records | Temporary |
| 0004 | World Wise Schools Correspondence Match Database Master File | Temporary |
| 0005 | World Wise Schools Publications | Permanent |
| 0006 | World Wise Schools Speaker Match Database Master File | Temporary |
| 0007 | 3rd Goal, Returned Volunteer Services, and World Wise Schools Program - Routine Administrative Records | Temporary |
| 0008 | Posters | Permanent |

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Records Schedule Items

| | | |
|--|--|--------------------------------|
| DAA-0490-2016-0007-0001 | | STATUS: INACTIVE - NOT FOR USE |
| ITEM GENERAL INFORMATION | | |
| Item Title | 3rd Goal, Returned Volunteer Services, and World Wise Schools Program Records – Significant | |
| Item Description | Program records relating to the governance of the 3rd Goal, Returned Volunteer Services, and World Wise Schools program. Includes program planning documents, meeting minutes, transition documents, annual dashboard reports, annual and ad-hoc reports, and other significant program-related documents. | |
| Is this item media neutral? | Yes | |
| Is this item a Big Bucket? | | |
| SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS | | |
| Does this item supersede existing disposition authorities? | Yes | |
| | Superseded Items | |
| Superseded Item | Item Superseded in Part? | Explanation |
| N1-490-91-1 / 7a | No | |
| Is this item a deviation from the GRS? | No | |
| DISPOSITION INSTRUCTION | | |
| DO NOT USE. This item is inactive because it was superseded by New Disposition Authority Number: DAA-0490-2021-0003-0001 on 10/02/2023. | | |
| Final Disposition | Permanent | |
| Cutoff Instructions | Other: Cutoff at the end of the calendar year. | |
| Are there multiple instructions for this item? | No | |
| Transfer Instruction | Transfer to the National Archives 15 year(s) after cutoff. | |
| ADDITIONAL INFORMATION | | |
| Date span of the initial transfer | From: --/--/2012 To: --/--/2015 | |
| Frequency of transfer | 5 | |
| Are any of the records covered by this item subject to a FOIA exemption? | | |

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| DAA-0490-2016-0007-0002 | STATUS: Active |
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| ITEM GENERAL INFORMATION | |
|---|---|
| Item Title | Returned Peace Corps Volunteers Career Link Database Master File |
| Item Description | Records consist of job openings, the names of Federal and private employers, locations, organizational background information, job duties, qualifications, contact information, posting dates, and application deadlines. Also stores email correspondence to and from employers. |
| Is this item media neutral? | No |
| Media limitation | Digital only |
| Is this item a Big Bucket? | |
| SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS | |
| Does this item supersede existing disposition authorities? | No |
| Is this item a deviation from the GRS? | No |
| DISPOSITION INSTRUCTION | |
| Final Disposition | Temporary |
| Cutoff Instructions | Other: Cut off at the end of the calendar year. |
| Retention Period | Destroy 6 year(s) after cutoff. |
| ADDITIONAL INFORMATION | |
| Are any of the records covered by this item national security classified? | |
| GAO Approval Required | No |

| DAA-0490-2016-0007-0003 | | STATUS: Active |
|---|---|----------------|
| ITEM GENERAL INFORMATION | | |
| Item Title | Returned Peace Corps Volunteer (RPCV) Certification of Service Records | |
| Item Description | Letters certifying the dates that a Returned Peace Corps Volunteer served in the Peace Corps, as well as correspondence, tracking logs, and reporting documents about certifications. | |
| Is this item media neutral? | Yes | |
| Is this item a Big Bucket? | | |
| SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS | | |
| Does this item supersede existing disposition authorities? | No | |
| Is this item a deviation from the GRS? | No | |

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| DISPOSITION INSTRUCTION | |
| Final Disposition | Temporary |
| Cutoff Instructions | Other: Cut off at the end of the calendar year. |
| Retention Period | Destroy 6 year(s) after cutoff. |
| ADDITIONAL INFORMATION | |
| Are any of the records covered by this item national security classified? | |
| GAO Approval Required | No |

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|---|--|----------------|--|
| DAA-0490-2016-0007-0004 | | STATUS: Active | |
| ITEM GENERAL INFORMATION | | | |
| Item Title | World Wise Schools Correspondence Match Database Master File | | |
| Item Description | Records contain Peace Corps Volunteer's name, country of service, program sector, and email address; the U.S. educator's name, contact information, school name, grade level of their students, number of students; and application forms. | | |
| Is this item media neutral? | No | | |
| Media limitation | Digital only | | |
| Is this item a Big Bucket? | | | |
| SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS | | | |
| Does this item supersede existing disposition authorities? | Yes | | |
| Superseded Items | | | |
| Superseded Item | Item Superseded in Part? | Explanation | |
| N1-490-91-1 / 8 | No | | |
| N1-490-95-2 / 1a1 | No | | |
| Is this item a deviation from the GRS? | No | | |
| DISPOSITION INSTRUCTION | | | |
| Final Disposition | Temporary | | |
| Cutoff Instructions | Other: Cut off when Volunteer completes service or separates. | | |
| Retention Period | Destroy 6 year(s) after cutoff. | | |
| ADDITIONAL INFORMATION | | | |
| Are any of the records covered by this item national security classified? | | | |
| GAO Approval Required | No | | |

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| DAA-0490-2016-0007-0005 | | STATUS: Active |
| ITEM GENERAL INFORMATION | | |
| Item Title | World Wise Schools Publications | |
| Item Description | Publications that convey the Peace Corps cross-cultural experience to schoolchildren in the United States, and teach an understanding and respect for other cultures worldwide through social studies, language arts, mathematics, science, foreign languages, environmental education, and international economics. | |
| Is this item media neutral? | Yes | |
| Is this item a Big Bucket? | | |
| SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS | | |
| Does this item supersede existing disposition authorities? | No | |
| Is this item a deviation from the GRS? | No | |
| DISPOSITION INSTRUCTION | | |
| Final Disposition | Permanent | |
| Cutoff Instructions | Other: Cut off upon publication. | |
| Are there multiple instructions for this item? | No | |
| Transfer Instruction | Other: Transfer one copy of each publication to the National Archives in 3 year blocks for accessioning when the most recent records are 3 years old. | |
| ADDITIONAL INFORMATION | | |
| Date span of the initial transfer | From: --/--/1989 To: --/--/2004 | |
| Frequency of transfer | 5 | |
| Are any of the records covered by this item subject to a FOIA exemption? | | |

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| DAA-0490-2016-0007-0006 | | STATUS: Active |
| ITEM GENERAL INFORMATION | | |
| Item Title | World Wise Schools Speaker Match Database Master File | |
| Item Description | Records contain Returned Peace Corps Volunteer's name, country of service, program sector, and email address; the U.S. educator's name, contact information, school name, grade level of their students, number of students; and application forms. | |
| Is this item media neutral? | No | |
| Media limitation | Digital only | |

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| Is this item a Big Bucket? | |
| SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS | |
| Does this item supersede existing disposition authorities? | No |
| Is this item a deviation from the GRS? | No |
| DISPOSITION INSTRUCTION | |
| Final Disposition | Temporary |
| Cutoff Instructions | Other: Cut off files when the Returned Peace Corp Volunteer or educator separates from program. |
| Retention Period | Destroy 6 year(s) after cutoff. |
| ADDITIONAL INFORMATION | |
| Are any of the records covered by this item national security classified? | |
| GAO Approval Required | No |

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| DAA-0490-2016-0007-0007 | STATUS: INACTIVE - NOT FOR USE |
| ITEM GENERAL INFORMATION | |
| Item Title | 3rd Goal, Returned Volunteer Services, and World Wise Schools Program - Routine Administrative Records |
| Item Description | Records related to daily operations of the program including routine correspondence, newsletters, event files, lesson plans, promotional and marketing materials, career services records such as career education publications, brochures, and newsletters. |
| Is this item media neutral? | Yes |
| Is this item a Big Bucket? | |
| SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS | |
| Does this item supersede existing disposition authorities? | Yes |
| Superseded Items | |
| Superseded Item | Item Superseded in Part? Explanation |
| N1-462-90-002 / 1 | No |
| N1-490-91-1 / 7b | No |
| N1-490-95-2 / 1b1 | No |
| Is this item a deviation from the GRS? | No |
| DISPOSITION INSTRUCTION | |

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| Final Disposition | Temporary |
| Cutoff Instructions | Other: Cut off at the end of the calendar year. |
| Retention Period | Destroy 6 year(s) after cutoff. |
| ADDITIONAL INFORMATION | |
| Are any of the records covered by this item national security classified? | |
| GAO Approval Required | No |

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|--|--|
| DAA-0490-2016-0007-0008 | STATUS: Active |
| ITEM GENERAL INFORMATION | |
| Item Title | Posters |
| Item Description | Posters produced by Peace Corps for offices within the agency promoting activities or services of the organization. |
| Is this item media neutral? | Yes |
| Is this item a Big Bucket? | |
| SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS | |
| Does this item supersede existing disposition authorities? | No |
| Is this item a deviation from the GRS? | No |
| DISPOSITION INSTRUCTION | |
| Final Disposition | Permanent |
| Are there multiple instructions for this item? | No |
| Transfer Instruction | Other: Transfer two copies of each printed poster in hard-copy form, or, if hard copy does not exist, in digital form, to the National Archives immediately after publication. |
| ADDITIONAL INFORMATION | |
| Date span of the initial transfer | From: --/--/2010 To: --/--/2016 |
| Frequency of transfer | 5 |
| Are any of the records covered by this item subject to a FOIA exemption? | |

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Signatory Information

| Action | User | Date |
|---------------|----------------|-------------|
| Accept | Data Migration | 07/29/2016 |
| Approve | David Ferriero | 12/01/2017 |