

National Archives and Records Administration
REQUEST FOR DISPOSITION AUTHORITY

Records Schedule Number: DAA-0490-2017-0004

Status: APPROVED
Date Approved: 04/30/2018

Item Count

Total number of disposition items: 3

Number of Temporary disposition items: 2

Number of Permanent disposition items: 1

Number of Items with Disposition Not Approved: 0

Number of Inactive disposition items: 2

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Outline of Records Schedule Items for DAA-0490-2017-0004

Item #	Title	Disposition
0001	Office of Strategic Information, Research, and Planning (OSIRP) Program Records - Significant	Permanent
0002	Office of Strategic Information, Research, and Planning (OSIRP) Records - Administrative	Temporary
0003	Office of Strategic Information, Research, and Planning (OSIRP) Records – Raw Data Files	Temporary

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Records Schedule Items

DAA-0490-2017-0004-0001		STATUS: INACTIVE - NOT FOR USE
ITEM GENERAL INFORMATION		
Item Title	Office of Strategic Information, Research, and Planning (OSIRP) Program Records - Significant	
Item Description	Records relating to the mission and operation of the program. Includes global reports, special studies, Bi-annual Open Government Plans, Country Portfolio Reviews, and records created or used to modify Peace Corps policies, actions, or activities.	
Is this item media neutral?	Yes	
Is this item a Big Bucket?		
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS		
Does this item supersede existing disposition authorities?	Yes	
	Superseded Items	
Superseded Item	Item Superseded in Part?	Explanation
NC 174-189 / 69a	No	
Is this item a deviation from the GRS?	No	
DISPOSITION INSTRUCTION		
DO NOT USE. This item is inactive because it was superseded by New Disposition Authority Number: DAA-0490-2021-0003-0001 on 10/02/2023.		
Final Disposition	Permanent	
Cutoff Instructions	Other: Cut off at the end of the fiscal year.	
Are there multiple instructions for this item?	No	
Transfer Instruction	Other: Transfer electronic records to NARA as a pre-accession 5 years after cutoff in 5 year blocks when the latest record in block is 5 years old in a medium and format acceptable to NARA in accordance with NARA regulations and guidance in effect at the time of transfer. Transfer legal custody of electronic records to NARA 15 years after cutoff. Transfer paper records to NARA 15 years after cutoff in 5 year blocks.	
ADDITIONAL INFORMATION		

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Are any of the records covered by this item subject to a FOIA exemption?

DAA-0490-2017-0004-0002		STATUS: INACTIVE - NOT FOR USE
ITEM GENERAL INFORMATION		
Item Title	Office of Strategic Information, Research, and Planning (OSIRP) Records - Administrative	
Item Description	Records relating to administrative and program support activities not included in Item 0001, 'Office of Strategic Information, Research, and Planning (OSIRP) Program Records – Significant' of this schedule. Includes survey and questionnaire design documents, ad hoc reports, interim and administrative reports, administrative decision memos, agendas, meeting minutes, talking points, quarterly strategic plan performance reviews, Internal Management Assessments, and other records relating to routine program and administrative activities.	
Is this item media neutral?	Yes	
Is this item a Big Bucket?		
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS		
Does this item supersede existing disposition authorities?	No	
Is this item a deviation from the GRS?	No	
DISPOSITION INSTRUCTION		
DO NOT USE. This item is inactive because it was superseded by New Disposition Authority Number: DAA-0490-2021-0003-0002 on 10/02/2023.		
Final Disposition	Temporary	
Cutoff Instructions	Other: Cut off at the end of the fiscal year.	
Retention Period	Destroy 6 year(s) after cutoff.	
ADDITIONAL INFORMATION		
Are any of the records covered by this item national security classified?		
GAO Approval Required	No	

DAA-0490-2017-0004-0003	STATUS: Active
ITEM GENERAL INFORMATION	

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Item Title	Office of Strategic Information, Research, and Planning (OSIRP) Records – Raw Data Files
Item Description	SPSS or other raw data files and data sets extracted from vendor or agency databases. Records contain information about Volunteers, posts, host country counterparts, and headquarter offices. Also includes spreadsheets, charts, graphs, and tables.
Is this item media neutral?	Yes
Is this item a Big Bucket?	
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS	
Does this item supersede existing disposition authorities?	No
Is this item a deviation from the GRS?	No
DISPOSITION INSTRUCTION	
Final Disposition	Temporary
Cutoff Instructions	Other: Cut off at the end of the fiscal year.
Retention Period	Other: Destroy 10 years after cutoff or when no longer needed for business purposes.
ADDITIONAL INFORMATION	
Are any of the records covered by this item national security classified?	
GAO Approval Required	No

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Signatory Information

Action	User	Date
Accept	Data Migration	03/29/2017
Approve	David Ferriero	04/30/2018