

Request for Records Disposition Authority

Records Schedule Number DAA-0490-2017-0012
Schedule Status Approved

Agency or Establishment Peace Corps
Record Group / Scheduling Group Records of the Peace Corps
Records Schedule applies to Major Subdivision
Major Subdivision Director's Office
Minor Subdivision Sexual Assault Risk Reduction and Response (SARRR)
Schedule Subject Sexual Assault Risk Reduction and Response (SARRR) Records
Internal agency concurrences will be provided No

Background Information

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	1	0	0

GAO Approval

Outline of Records Schedule Items for DAA-0490-2017-0012

Sequence Number

1

Sexual Assault Advisory Council (SAAC) Annual Reports
Disposition Authority Number: DAA-0490-2017-0012-0001

Records Schedule Items

Sequence Number											
1	<p>Sexual Assault Advisory Council (SAAC) Annual Reports</p> <p>Disposition Authority Number DAA-0490-2017-0012-0001</p> <p>As mandated by the Kate Puzey Peace Corps Protection Act of 2011, reports provide guidance on establishing the SARRR program, incorporating best practices, assessing the efficacy of existing efforts, and recommendations for sexual assault prevention, victim care, training, communications, and assessment.</p> <p>Final Disposition Permanent</p> <p>Item Status Active</p> <p>Is this item media neutral? No</p> <p>Explanation of limitation All records are electronic.</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes</p> <p>Do any of the records covered by this item exist as structured electronic data? No</p> <p>Disposition Instruction</p> <p>Cutoff Instruction Cut off at the end of the calendar year.</p> <p>Transfer to the National Archives for Accessioning Transfer to the National Archives 15 year(s) after cutoff.</p> <p>Additional Information</p> <p>What will be the date span of the initial transfer of records to the National Archives? From 2012 To 2016</p> <p>How frequently will your agency transfer these records to the National Archives? Every 5 Years</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;"></th> <th style="width: 25%;">Estimated Current Volume</th> <th style="width: 25%;">Annual Accumulation</th> </tr> </thead> <tbody> <tr> <td>Electronic/Digital</td> <td style="text-align: center;">4.5 MB</td> <td style="text-align: center;">1.5 MB</td> </tr> <tr> <td>Paper</td> <td></td> <td></td> </tr> </tbody> </table>			Estimated Current Volume	Annual Accumulation	Electronic/Digital	4.5 MB	1.5 MB	Paper		
	Estimated Current Volume	Annual Accumulation									
Electronic/Digital	4.5 MB	1.5 MB									
Paper											

Microform		
Hardcopy or Analog Special Media		

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
09/19/2017	Certify	Valery Garrett	Records Management officer	Peace Corps - Peace Corps
01/04/2018	Return for Revision	Darryl Byrd	Appraisal Archivist	National Archives and Records Administration - Records Management Services
01/05/2018	Submit For Certification	Valery Garrett	Records Management officer	Peace Corps - Peace Corps
01/05/2018	Certify	Valery Garrett	Records Management officer	Peace Corps - Peace Corps
01/11/2018	Submit for Concurrence	Andrea Shahmohammadi	Appraisal Archivist	National Archives and Records Administration - Electronic and Special Media Records Services Divi
01/11/2018	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
01/11/2018	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
01/12/2018	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist