

Request for Records Disposition Authority

Records Schedule Number DAA-0490-2018-0004
Schedule Status Approved

Agency or Establishment Peace Corps
Record Group / Scheduling Group Records of the Peace Corps
Records Schedule applies to Major Subdivision
Major Subdivision Office of 3rd Goal and Returned Volunteer Services
Schedule Subject Volunteer Description of Service (DOS)
Internal agency concurrences will be provided No

Background Information Description of Service is used by a Post Country Director to certify that a Volunteer has successfully completed their term or service with the Peace Corps. The Country Director fills out the form in order to provide the Volunteer with the Non-Competition Eligibility (NCE) certificate that is good for one year after the Volunteer leaves service if a Volunteer chooses to apply for work in the Federal government. Volunteers may add their thoughts and reflections to the document.

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

GAO Approval

Outline of Records Schedule Items for DAA-0490-2018-0004

Sequence Number	
1	Volunteer Description of Service (DOS) Disposition Authority Number: DAA-0490-2018-0004-0001

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
11/21/2018	Certify	Darryl Byrd	Agency Records Officer	Management - Records Management
05/14/2019	Return for Revision	Andrea Shahmohammadi	Appraisal Archivist	National Archives and Records Administration - Records Management Office
05/14/2019	Submit For Certification	Darryl Byrd	Agency Records Officer	Management - Records Management
05/14/2019	Certify	Darryl Byrd	Agency Records Officer	Management - Records Management
07/31/2019	Submit for Concurrence	Andrea Shahmohammadi	Appraisal Archivist	National Archives and Records Administration - Records Management Office
08/01/2019	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
08/01/2019	Concur	Laurence Brewer	Chief Records Officer	National Records and Archives Administration - National Records and Archives Administration
08/02/2019	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist