**REQUEST FOR RECORDS DISPOSITION AUTHORITY**

**TO** NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)  
WASHINGTON, DC 20408

1 **FROM** (Agency or establishment)  
PEACE CORPS

2 MAJOR SUBDIVISION  
Office of the Director

3 MINOR SUBDIVISION  
Office of External Affairs

4 **NAME OF PERSON WITH WHOM TO CONFER**  
Tom Peirce  
**TELEPHONE**  
202-606-3420

6 **AGENCY CERTIFICATION**  
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

- is not required;  
- is attached, or  
- has been requested

**DATE**  
8/31/92  
**SIGNATURE OF AGENCY REPRESENTATIVE**  
[Signature]  
**TITLE**  
Records Officer

7 **ITEM NO**  
8 **DESCRIPTION OF ITEM AND PROPOSED DISPOSITION**

Peace Corps Still Photography, as described on the attached two pages.

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**LEAVE BLANK (NARA use only)**

**JOB NUMBER**  
N1-490-92-2

**DATE RECEIVED**

**NOTIFICATION TO AGENCY**

In accordance with the provisions of 44 USC 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition net approved" or "withdrawn" in column 10.

**DATE**  
[Signature]  
ARCHivist OF THE UNITED STATES

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**PREVIOUS EDITION NOT USABLE**

STANDARD FORM 115 (REV 3-91)
Prescribed by NARA
36 CFR 1228
Still Pictures

Subjects which document the mission and programs of the Peace Corps, such as photography pertaining to recruitment, training, overseas operations, and media coverage.

(a) Black and white photographs:

Original negative and reference copy (NOTE: The reference copy may be a captioned print or a contact sheet, if none other is available.)

(b) Color photographs:

Original color transparency (slide) with a captioned reference copy and, if any exist, a color negative and an internegative, if one exists. (NOTE: The reference copy may be a captioned print or a contact sheet, if none other is available.)

(c) Slide sets:

The original and a reference set, and the related audio recording and script, if one exists.

(d) Other pictorial records, such as filmstrips and original artwork:

The original and a reference print.

(e) Existing finding aids. These can include data sheets, shot lists, review sheets, contact lists, continuities, catalogues, indices, lists of captions, and other textual documentation that are necessary or helpful for the proper identification, retrieval and use of records described above, and production case files or similar
files that include copies of production contracts, scripts, transcripts, and appropriate documentation bearing on the origin, acquisition, release, and ownership of the production.

Disposition: Permanent. Transfer to the National Archives in five year blocks when the oldest material is 10 years old. (E.g., photographs taken in 1986 - 1990 would be transferred to the National Archives in 1996, photographs taken in 1991 - 1995 would be transferred in 2001, etc.) Transfer finding aids and production documentation with the records to which they relate.

NOTE: Still photography records not covered by this schedule are disposable under General Records Schedule 21 (Audiovisual Records).

DOC: SF115^PC:C