

NOTICE - SOME ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-490-94-004

Some items in this schedule are either obsolete or have been superseded by new NARA approved records schedules. This information is accurate as of: 05/31/2022

ACTIVE ITEMS

These items, unless subsequently superseded, may be used by the agency to disposition records. It is the responsibility of the user to verify the items are still active.

All other items remain active.

SUPERSEDED AND OBSOLETE ITEMS

The remaining items on this schedule may no longer be used to disposition records. They are superseded, obsolete, filing instructions, non-records, or were lined off and not approved at the time of scheduling. References to more recent schedules are provided below as a courtesy. Some items listed here may have been previously annotated on the schedule itself.

Item 1 was superseded by DAA-0490-2014-0002-0001

REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

LEAVE BLANK (NARA use only)

3 NUMBER

N1-490-94-4

DATE RECEIVED

10-04-93

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

DATE

7-1-94

ARCHIVIST OF THE UNITED STATES

Archie Haskamp Peterson

TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)
WASHINGTON, DC 20408

1. FROM (Agency or establishment)

PEACE CORPS

2. MAJOR SUBDIVISION

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER

Tom Peirce

5. TELEPHONE

202/606-3261

6. AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 4 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,



is not required;



is attached; or



has been requested.

DATE

11/8/93

SIGNATURE OF AGENCY REPRESENTATIVE

Tom Peirce

TITLE

Records Officer

7. ITEM NO.

8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION

9. GRS OR SUPERSEDED JOB CITATION

10. ACTION TAKEN (NARA USE ONLY)

~~Records of the Office of Volunteer Recruitment and Selection -- See Attached~~

Records of the Office of Returned Volunteer Services -- See Attached

Records of the Peace Corps Partnership Program, Office of Private Sector Relations -- See Attached

Copies sent to NNT, NCF, NIA and Agency 7/7/94

115-109

NSN 7540-00-634-4064
PREVIOUS EDITION NOT USABLE

STANDARD FORM 115 (REV. 3-91)
Prescribed by NARA
36 CFR 1228

All changes to this proposed schedule have been approved by:

Kydra Reid
NARA appraiser

3/24/94
date

See attached
Agency representative

date

Records of the Peace Corps Partnership Program, Office of Private Sector Relations

1. Donor Files.

Routine Correspondence concerning collection of pledge amounts, etc. of all donors. **Disposition:** Cut off files at the end of each fiscal year. Destroy when five years old.

2. Project Files.

a. Accepted Project Files

Contains documentation pertaining to projects including project proposal, donor information, letters to and from donors, cables, "Authorization of Funding" memos, cross-cultural exchange material, quarterly and final reports, letters from host country participants. **Arrangement:** Filed by region, thereunder by Department of State country code, and thereunder by a sequential number. **Volume:** Current volume 12 cubic feet. Estimated annual accumulation 3 cubic feet. **Disposition:** Permanent. Hold for three years after file is closed and then retire to WNRC. Transfer to the National Archives when six years old.

b. Rejected Project Files

Contains documentation pertaining to proposed, unfunded projects. The files include project proposals and PCPP denials for funding. **Disposition:** Hold for two years, retire to WNRC. Destroy when five years old.

Records of the Office of Returned Volunteer Services

3. Information Release Cards.

Cards signed by Peace Corps Volunteers authorizing the release of their names to people and organizations interested in talking with them. **Disposition:** Break files and retire to WNRC annually. Destroy when 50 years old.

Records of the Peace Corps Partnership Program, Office of Private Sector Relations

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I concur with charges

*Thx,
Tom Pearce 6/3*

*Tom Pearce
Records Officer*