

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> <i>(See Instructions on reverse)</i>		<b>LEAVE BLANK (NARA use only)</b>	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER <i>N1.490.95.2</i>	DATE RECEIVED <i>12.1.94</i>
1. FROM (Agency or establishment) <i>Peace Corps</i>		NOTIFICATION TO AGENCY	
2. MAJOR SUBDIVISION <i>Office of World Wise Schools</i>		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
3. MINOR SUBDIVISION			
4. NAME OF PERSON WITH WHOM TO CONFER <i>Tom Peirce</i>	5. TELEPHONE <i>(202) 606-3261</i>	DATE <i>5-1-95</i>	ARCHIVIST OF THE UNITED STATES <i>Cindy Haddock Peterson</i>

**6. AGENCY CERTIFICATION**  
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached \_\_\_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required;  is attached; or  has been requested.

DATE <i>11/29/94</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i>	TITLE <i>Records Officer</i>
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	<i>World Wise Schools Automated Files, per attached</i>		

*Copies sent to agency, NNT, NSL 5/5/95*

Office of World Wise Schools

1. World Wise Schools Automated Files.

1a(1). World Wise Schools Database.

This database contains information on the linkage of PCVs with national schools to promote Peace Corps goals. The system includes the names, Social Security Numbers and assignments of PCVS, teacher names, and demographic data.

**DISPOSITION:** *Temporary.* Maintain in the Office of World Wise Schools and destroy when no longer needed.

~~1(a)(2). **Output: School/Volunteer File.** This file pertains to the linking of a school with a Peace Corps Volunteer. It contains the forms which document the match of a Volunteer to a school.~~

~~**DISPOSITION:** *Temporary.* Cut off annually. Retire to the Washington National Records Center in 5-year blocks when the oldest record is 10 years old. Destroy when 20 years old. (N1-490-91-1, Item 8).~~

1b(1). Teacher and Volunteer Survey Files.

These files are used to compile and analyze teacher evaluations on the WWS program and its tools and to analyze Peace Corps volunteers' feedback on the program and communication with the teachers.

**DISPOSITION:** *Temporary.* Maintain in the Office of World Wise Schools and destroy when 10 years old or when no longer needed, whichever comes first.

~~1b(2). **Output: Teacher and Volunteer Survey Final Reports.** These surveys are usually conducted once every two years, with the teacher evaluations being done one year and the volunteer surveys in the alternate year. The final reports are filed in the **World Wise School General Subject File.** This is a central file pertaining to the operation of the World Wise School program.~~

~~**DISPOSITION:** *Permanent.* Maintain in World Wise School General Subject File. Cut off annually. For records which document the policy decisions and the World Wise School program, including final reports based upon the surveys: retire to the Washington National Records Center in five-year blocks when five years old. Transfer to NARA when 10 years old. (N1-490-91-1, Item 7a). (Note: All other items in this file are destroyed when two years old or no longer needed for reference, whichever is later.)~~

1c. World Wise Schools Database Related Documentation.

**1c. World Wise Schools Database Related Documentation.**

This subitem consists of user manuals, codebooks and other related documentation necessary to understand the World Wise Schools Database, including the Teacher and Volunteer Survey Files.

**DISPOSITION:** *Temporary.* Destroy when 10 years old or when no longer needed, whichever comes first.