

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS

(See Instructions on Reverse)

LEAVE BLANK	
DATE RECEIVED MAY 13 1977	JOB NO. NC 1 362 77
DATE APPROVED	

**TO: GENERAL SERVICES ADMINISTRATION,
 NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20408**

1. FROM (AGENCY OR ESTABLISHMENT)

ACTION

2. MAJOR SUBDIVISION

Administration & Finance

3. MINOR SUBDIVISION

Administrative Services Division

4. NAME OF PERSON WITH WHOM TO CONFER

Joe Manno or Marilyn Taylor

5. TEL. EXT.

254-8103

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.

5-20-77 *James E. O'Neill*
 Date *Retain* Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for the head of this agency in matters pertaining to the disposal of records, and that the records described in this list or schedule of 2 pages are proposed for disposal for the reason indicated: ("X" only one)

- | | |
|---|---|
| <p><input type="checkbox"/> A The records have ceased to have sufficient value to warrant further retention.</p> | <p><input checked="" type="checkbox"/> B The records will cease to have sufficient value to warrant further retention on the expiration of the period of time indicated or on the occurrence of the event specified.</p> |
|---|---|

5/10/77
(Date)

John F. Nolan
 John F. Nolan, Director, Administrative Services Division
 (Signature of Agency Representative) (Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	Peace Corps Volunteers Medical Records These records pertain to Peace Corps Volunteers who either have completed their two years term of service or have terminated. Contains reports of medical examinations and medical history prior to selection for training, annual report of medical examination, termination report of medical examination and history, immunization record, chronological record of visits to a physician during training, eyeglass prescription, and dental X-rays and records. Washington National Records Center (NCW) at Suitland, Md. a. AF/HS will send to / one year after termination of volunteer. <i>NCW</i> will hold 24 years and destroy.	NC174-189 Item 78	
2.	Peace Corps Volunteers X-Ray Examination Files These x-rays are usually chest x-rays taken in conjunction with the Peace Corps Volunteer's termination medical examination. They may also include photos of various parts of the body and x-rays taken while in the host country.	NC174-189 Item 79	
*	a. AF/HS will divide files into two groups: normal and abnormal findings and send to NCW one year after termination of volunteer. NCW will:	<i>Sent to agency and NCW-NCPC-5/25/77 5 items</i>	

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS—Continuation Sheet

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>(1) Destroy x-rays of normal findings after 5 years.</p> <p>(2) Destroy x-rays of abnormal findings after 25 years.</p> <p><i>*change authorized by M. Taylor 5/19/77 CSR]</i></p>		