INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-522-99-001

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

N1-522-02-003 supersedes item 1.

Date Reported: 8/27/2021
REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NAR)
WASHINGTON, DC 20408

1. FROM (Agency or establishment)
U.S. Office of Government Ethics

2. MAJOR SUBDIVISION
Office of Agency Programs

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER
Michael J. Lewandowski

5. TELEPHONE
(202) 208-8000

6. AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is not required; is attached; or has been requested.

DATE
1/25/99

SIGNATURE OF AGENCY REPRESENTATIVE
Michael J. Lewandowski

TITLE
Records Management Officer

7. ITEM NO.

8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION
See attached

9. GRS OR SUPERSEDED JOB CITATION

10. ACTION TAKEN (NARA USE ONLY)

LEAVE BLANK (NARA use only)

JOB NUMBER
N1-522-99-1

DATE RECEIVED
2-8-99

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

DATE
5-4-99

ARCHIVIST OF THE UNITED STATES

MAY 6 1999
Item 1. Semiannual Expense Reports for Non-Federally Funded Travel. Reports and accompanying records submitted to the U.S. Office of Government Ethics on a semiannual basis by all executive branch agencies. Reports are submitted in accordance with guidance given at 31 U.S.C. § 1353, as implemented by 41 C.F.R. part 304-1, or through the use of the SF 326 and SF 326A forms. The records summarize payments made to an agency from non-Federal sources of travel, subsistence, and related expenses for an employee who attends a meeting or similar function relating to official duties.

Temporary. Destroy when 4 years old.