

Request for Records Disposition Authority

Records Schedule Number: DAA-0562-2013-0014
Schedule Status: Returned Without Action
Agency or Establishment: Court Services and Offenders Supervision Agency
Record Group / Scheduling Group: Records of the Court Services and Offender Supervision Agency for the District of Columbia
Records Schedule applies to: Major Subdivision
Major Subdivision: Community Supervision Services (CSS)
Minor Subdivision: File Management Unit
Schedule Subject: PARS
Internal agency concurrences will be provided: No

Background Information

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
0	0	0	1

GAO Approval

Returned Without Action

Outline of Records Schedule Items for DAA-0562-2013-0014

Sequence Number	
1	iPARS
1.1	Master File Disposition Authority Number: DAA-0562-2013-0014-0001

Returned Without Action

Records Schedule Items

Sequence Number	
1	<p>iPARS iPARS is a legacy system that captured basic identification and case information for individuals on probation, parole and supervised release during an estimated time period of 1960 through 1990's. This system maintains offender's information on microfilm. A final snap shot of iPARS has been imported into Infolinx and the system retired.</p>
1.1	<p>Master File Disposition Authority Number DAA-0562-2013-0014-0001</p> <p>iPARS contains information on individuals currently and formerly under Agency supervision. The data consist of: docket number #, docket year, PDID number #, AO number #, last name, first name, middle name, alias first name, alias last name, date of birth, sex, address, PSI due date, sentence date regular, bond status, last action date, new expired date, conviction date, court disposition date, probation expiration date, microfilm roll, microfilm frame, probation termination date, probation violation date, and charge.</p> <p>Final Disposition Temporary</p> <p>Item Status Withdrawn</p> <p>Is this item media neutral? Yes</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No</p> <p>Disposition Instruction</p> <p>Retention Period Destroy immediately after approval of the schedule.</p> <p>Additional Information</p> <p>GAO Approval Not Required</p>

Required Without Action

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
08/29/2013	Certify	Diana Avery	Records Manager	Office of the Director - Office of General Council
03/26/2014	Return Without Action	Rania Mahmoud	Appraisal Archivist	National Archives and Records Administration - Records Management Services

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