

INACTIVE – ALL ITEMS SUPERSEDED

Request for Records Disposition Authority

Records Schedule Number DAA-0562-2013-0026
Schedule Status Modified Approved Version

Agency or Establishment Court Services and Offenders Supervision Agency
Record Group / Scheduling Group Records of the Court Services and Offender Supervision Agency for the District of Columbia

Records Schedule applies to Major Subdivision
Major Subdivision Pretrial Services Agency
Schedule Subject Pretrial Real-Time Information System Manager

Internal agency concurrences will be provided No

Background Information PRISM is used to capture criminal history, health & demographic information, mental health & substance abuse history, personal references, drug test results and supervision compliance information of individuals arrested in the District of Columbia. PRISM also contains drug test results of respondents and other parties involved in D.C. Superior Family Court matters. The information is used to (1) assist the court in setting initial release conditions for individuals arrested in the District of Columbia; and (2) provided compliance information to the courts on defendants released under Pretrial supervision.

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

GAO Approval

INACTIVE – ALL ITEMS SUPERSEDED

NATIONAL ARCHIVES AND RECORDS ADMINISTRATION
Request for Records Disposition Authority

Records Schedule: **DAA-0562-2013-0026**

Outline of Records Schedule Items for DAA-0562-2013-0026

Sequence Number

1	Master File Disposition Authority Number: DAA-0562-2013-0026-0001
---	---

INACTIVE – ALL ITEMS SUPERSEDED

INACTIVE – ALL ITEMS SUPERSEDED

Records Schedule Items

Sequence Number	
1	<p>Master File</p> <p>Disposition Authority Number DAA-0562-2013-0026-0001</p> <p>Data input includes agency user, criminal justice information, which includes defendant/offender personal health and demographic information; criminal history; substance abuse and mental health treatment information; supervision/ compliance information; and drug test results.</p> <p>Final Disposition Temporary</p> <p>Item Status Active</p> <p>Is this item media neutral? Yes</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes</p> <p>Do any of the records covered by this item exist as structured electronic data? Yes</p> <p>GRS or Superseded Authority Citation DAA-0562-2021-0001-0001 DAA-0562-2021-0001-0002</p> <p>Disposition Instruction</p> <p>Retention Period Destroy 50 year(s) after initial date of supervision</p> <p>Additional Information</p> <p>GAO Approval Not Required</p>

INACTIVE – ALL ITEMS SUPERSEDED

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
09/17/2013	Certify	Monica James	Records Manager	Pretrial Services Agency - Pretrial Services Agency
06/03/2014	Return for Revision	Jametta Davis	Appraiser	National Archives and Records Administration - Records Management Services
10/17/2014	Submit For Certification	Monica James	Records Manager	Pretrial Services Agency - Pretrial Services Agency
10/24/2014	Certify	Monica James	Records Manager	Pretrial Services Agency - Pretrial Services Agency
02/13/2015	Return for Revision	Rania Mahmoud	Appraisal Archivist	National Archives and Records Administration - Records Management Services
02/19/2015	Submit For Certification	Monica James	Records Manager	Pretrial Services Agency - Pretrial Services Agency
02/19/2015	Certify	Monica James	Records Manager	Pretrial Services Agency - Pretrial Services Agency
05/21/2015	Submit for Concurrence	Rania Mahmoud	Appraisal Archivist	National Archives and Records Administration - Records Management Services
05/26/2015	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services

INACTIVE – ALL ITEMS SUPERSEDED

INACTIVE – ALL ITEMS SUPERSEDED

05/27/2015	Concur	Laurence Brewer	Director, National Records Management Program	National Archives and Records Administration - National Records Management Program
05/27/2015	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist

INACTIVE – ALL ITEMS SUPERSEDED