

## Request for Records Disposition Authority

Records Schedule Number      **DAA-0587-2018-0002**  
Schedule Status                      **Approved**  
  
Agency or Establishment              **Consumer Financial Protection Bureau**  
Record Group / Scheduling Group      **Records of the Consumer Financial Protection Bureau**  
Records Schedule applies to              **Agency-wide**  
Schedule Subject                      **Director's Suggestion Box Records**  
Internal agency concurrences will be provided      **Yes**

Background Information              **Records created and received by this office relate to the mission critical functions and the internal administration of the Bureau required for compliance with the governing principles of the Dodd Frank Wall Street Reform and Consumer Protection Act of 2010:**

- 1) To regulate the offering and provision of consumer financial products or services under the Federal consumer financial laws and to educate and empower consumers to make better informed financial decisions.**
- 2) Free, innovative, competitive, and transparent consumer finance markets where the rights of all parties are protected by the rule of law and where consumers are free to choose the products and services that best fit their individual needs.**

### Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
<b>1</b>	<b>0</b>	<b>1</b>	<b>0</b>

### GAO Approval

## Outline of Records Schedule Items for DAA-0587-2018-0002

Sequence Number
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1
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Director's Suggestion Box Records
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Disposition Authority Number: DAA-0587-2018-0002-0001
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## Records Schedule Items

Sequence Number	
1	<p data-bbox="349 414 836 446"><b>Director's Suggestion Box Records</b></p> <p data-bbox="349 457 1136 489">Disposition Authority Number      <b>DAA-0587-2018-0002-0001</b></p> <p data-bbox="349 510 1477 776"><b>The Director's Suggestion Box Records are simply a form that allows CFPB Employees' and Contractors to submit ideas, suggestions, and comments regarding the bureau's practices, policies, guidance and efficiencies of operations to better fulfill the statutory mandates. The Director's suggestion box records can be submitted anonymously if they choose to do so. Records include narratives of CFPB Employees' and Contractors suggestions, comments, and ideas for improving the bureau's practices, policies, guidance, and operations.</b></p> <p data-bbox="349 787 909 819">Final Disposition                      <b>Temporary</b></p> <p data-bbox="349 840 844 872">Item Status                              <b>Active</b></p> <p data-bbox="349 893 812 925">Is this item media neutral?          <b>Yes</b></p> <p data-bbox="349 946 795 978">Do any of the records covered      <b>No</b> by this item currently exist in electronic format(s) other than e- mail and word processing?</p> <p data-bbox="349 1106 657 1138"><b>Disposition Instruction</b></p> <p data-bbox="349 1159 1299 1191">Cutoff Instruction                      <b>Cut off at the End of the Calendar Year.</b></p> <p data-bbox="349 1212 1169 1244">Retention Period                        <b>Destroy 3 year(s) after Cut off</b></p> <p data-bbox="349 1287 657 1319"><b>Additional Information</b></p> <p data-bbox="349 1340 941 1372">GAO Approval                            <b>Not Required</b></p>

### Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

### Signatory Information

Date	Action	By	Title	Organization
03/20/2018	Certify	Steven Coney	Records Officer	Operations Division - Administrative Office
05/18/2018	Submit for Concurrency	Andreea Vlaicu	Archives Specialist	National Archives and Records Administration - Records Management Operations Appraisal Team 1
05/18/2018	Concur	Rachel BanTonkin	Supervisory Archives Specialist	National Archives and Records Administration - ACR1
05/21/2018	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
05/22/2018	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist