

## Request for Records Disposition Authority

Records Schedule Number      DAA-0587-2018-0002  
Schedule Status                      Approved  
  
Agency or Establishment        Consumer Financial Protection Bureau  
Record Group / Scheduling Group   Records of the Consumer Financial Protection Bureau  
Records Schedule applies to     Agency-wide  
Schedule Subject                    Director's Suggestion Box Records  
Internal agency concurrences will be provided      Yes

Background Information            Records created and received by this office relate to the mission critical functions and the internal administration of the Bureau required for compliance with the governing principles of the Dodd Frank Wall Street Reform and Consumer Protection Act of 2010:

- 1) To regulate the offering and provision of consumer financial products or services under the Federal consumer financial laws and to educate and empower consumers to make better informed financial decisions.
- 2) Free, innovative, competitive, and transparent consumer finance markets where the rights of all parties are protected by the rule of law and where consumers are free to choose the products and services that best fit their individual needs.

### Item Count

| Number of Total Disposition Items | Number of Permanent Disposition Items | Number of Temporary Disposition Items | Number of Withdrawn Disposition Items |
|-----------------------------------|---------------------------------------|---------------------------------------|---------------------------------------|
| 1                                 | 0                                     | 1                                     | 0                                     |

### GAO Approval

## Outline of Records Schedule Items for DAA-0587-2018-0002

| Sequence Number |
|-----------------|
|-----------------|

|   |
|---|
| 1 |
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|                                   |
|-----------------------------------|
| Director's Suggestion Box Records |
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| Disposition Authority Number: DAA-0587-2018-0002-0001 |
|---|

## Records Schedule Items

| Sequence Number |   |
|-----------------|---|
| 1               | <p data-bbox="349 414 836 446"><b>Director's Suggestion Box Records</b></p> <p data-bbox="349 457 1136 489">Disposition Authority Number      DAA-0587-2018-0002-0001</p> <p data-bbox="349 510 1477 776">The Director's Suggestion Box Records are simply a form that allows CFPB Employees' and Contractors to submit ideas, suggestions, and comments regarding the bureau's practices, policies, guidance and efficiencies of operations to better fulfill the statutory mandates. The Director's suggestion box records can be submitted anonymously if they choose to do so. Records include narratives of CFPB Employees' and Contractors suggestions, comments, and ideas for improving the bureau's practices, policies, guidance, and operations.</p> <p data-bbox="349 787 909 819">Final Disposition                      Temporary</p> <p data-bbox="349 840 844 872">Item Status                              Active</p> <p data-bbox="349 893 812 925">Is this item media neutral?          Yes</p> <p data-bbox="349 946 795 978">Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?      No</p> <p data-bbox="349 1106 657 1138"><b>Disposition Instruction</b></p> <p data-bbox="349 1159 1299 1191">Cutoff Instruction                      Cut off at the End of the Calendar Year.</p> <p data-bbox="349 1212 1169 1244">Retention Period                      Destroy 3 year(s) after Cut off</p> <p data-bbox="349 1287 657 1319"><b>Additional Information</b></p> <p data-bbox="349 1340 941 1372">GAO Approval                          Not Required</p> |

### Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

### Signatory Information

| Date       | Action                 | By               | Title                                   | Organization  |
|------------|------------------------|------------------|---|---|
| 03/20/2018 | Certify                | Steven Coney     | Records Officer                         | Operations Division - Administrative Office   |
| 05/18/2018 | Submit for Concurrency | Andreea Vlaicu   | Archives Specialist                     | National Archives and Records Administration - Records Management Operations Appraisal Team 1 |
| 05/18/2018 | Concur                 | Rachel BanTonkin | Supervisory Archives Specialist         | National Archives and Records Administration - ACR1   |
| 05/21/2018 | Concur                 | Margaret Hawkins | Director of Records Management Services | National Records Management Program - ACNR Records Management Services                        |
| 05/22/2018 | Approve                | David Ferriero   | Archivist of the United States          | Office of the Archivist - Office of the Archivist   |