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| REQUEST FOR RECORDS DISPOSITION AUTHORITY | | JOB NUMBER N1-21-00-1* | |
| To NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408 | | DATE RECEIVED 3/13/00 | |
| 1 FROM (Agency or establishment) District Courts of the United States | | NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. | |
| 2 MAJOR SUBDIVISION U S District Court in and for the Canal Zone | | | |
| 3 MINOR SUBDIVISION | | | |
| 4 NAME OF PERSON WITH WHOM TO CONFER STEPHEN P LEVENSON | 5 TELEPHONE 202 502 2625 | DATE 3-13-00 | ARCHIVIST OF THE UNITED STATES <i>[Signature]</i> |
| 6 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required; <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested. | | | |
| DATE 3-13-00 | SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i> | TITLE RECORDS OFFICER | |
| 7 Item No | 8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION | 9 GRS OR SUPERSEDED JOB CITATION | 10 ACTION TAKEN (NARA USE ONLY) |

NOTE This schedule provides one-time only disposition authority for the records listed which are stored at WNRC This schedule cannot be used to provide continuing disposition authority for records which may be located elsewhere in agency custody

Accession 021-82-0039. Cash Books, 1927-42 (see attached)

Accession 021-82-0040 Judicial Instruction Book, 1920-25 (see attached)

Agency NWMW NWMN

1. **Accession Number 021-82-0039, Cash Books. 1927-1942. 1 cubic foot.**

This accession consists of cash books and audit reports for the Hotel Central in the Republic of Panama, and a log book of routine court costs for the court of the U.S. Panama Canal Commission or its predecessor agencies. The cash books for the Hotel Central have fields that include cash, assets, list of equipment, voucher number, article purchased, amount, accounts receivable, accounts payable, bar operating costs, and numerous other fields pertaining to hotel operating costs. One of these cash books was found to contain four audit reports from the Westman Bros, CPA, Republic of Panama. These audit reports document business operations of the Hotel Central from 1926 to 1931 and are labeled defense exhibits. This accession also consists of one court log book from the U.S. Panama Canal Commission or its predecessor agencies. This log book records court expenses from July 1932 to 1942. Examples of fields in this log include cash bail, filing fees, fines, defendant costs, plaintiff docket fees, copies of proceedings, and refund of bail. The cash books and court logs contain the names of individuals.

Disposition Permanent. Transfer to the National Archives and Records Administration upon approval of this SF 115

2. **Accession Number 021-82-040, Judicial Instruction Book, 1920-25. 1 cubic foot.**

This accession consists of a Judicial Instruction Book from the U.S. Panama Canal Commission or its predecessor agencies that contains criminal cases and jury instructions for the years 1920-25. This book contains the names of individuals involved in the cases.

Disposition: Permanent. Transfer to the National Archives and Records Administration upon approval of this SF 115