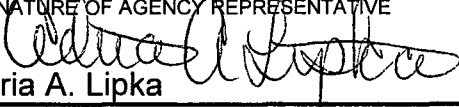


REQUEST FOR RECORDS DISPOSITION AUTHORITY		JOB NUMBER N1-021-05-001	
To: NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001		Date received 1-12-2005	
1. FROM (Agency or establishment) Administrative Office of the United States Courts (AOUSC)		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
2. MAJOR SUBDIVISION United States District Courts			
3. MINOR SUBDIVISION			
4. NAME OF PERSON WITH WHOM TO CONFER Adria A. Lipka Judiciary Records Officer	4. TELEPHONE NUMBER 202-502-2278	DATE 3/11/05	ARCHIVIST OF THE UNITED STATES A. U. Weinstein
6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>1</u> page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE JAN 7 2005	SIGNATURE OF AGENCY REPRESENTATIVE  Adria A. Lipka		TITLE Judiciary Records Officer (202) 502-2278
7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
1	D.C. Circuit Task Force Special Study – Gender, Race, And Ethnic Bias Records were created as the result of a one-time task force established to determine the impact of gender, race, and ethnic background on proceedings in and operations of the courts in the D C. Circuit. The study looked at the litigation processes of the courts as well as the employment practices. The work was carried out by two special committees – Special Committee on Gender and the Special Committee on Race and Ethnicity, chaired / staffed by professors and practicing attorneys. Data and information was collected via focus groups or listening sessions and two separate questionnaires, one from each committee. A. Research Proposal PERMANENT. Transfer immediately to the National Archives and Records Administration. B. See next page		

SA 3/15/05 Copies sent to Agency, NWML

D.C. CIRCUIT TASK FORCE SPECIAL STUDY – CONTINUED:

1. B. General correspondence, memorandums, notification of study, meeting announcements, letters from attorneys, and requests for participation.

PERMANENT. Transfer immediately to the National Archives and Records Administration

(This collection is limited and contains only a representative sample of the above described records. A representative sample of all outgoing correspondence is in the collection.)

C. Questionnaires

- (1) Survey of Attorneys
 - i. Race and Ethnicity
 - ii. Gender
- (2) Survey of Court Employees
 - i. Race and Ethnicity
 - ii. Gender

PERMANENT. Transfer immediately to the National Archives and Records Administration.

D. Reports

- (1) Draft / Preliminary Reports to the Task Force

PERMANENT. Transfer immediately to the National Archives and Records Administration

- (2) Final Reports

- i. Draft
- ii. Final – 2 Volume Set

PERMANENT. Transfer immediately to the National Archives and Records Administration.

E. Batch Computer Questionnaire Coding Numbers/Sheets

Records consist of the raw data prior to sorting for the various reports, including coding scheme and identification data necessary to interpret information submit and collected via the task force questionnaires to attorneys and court employees. Two copies of the coding sheets and a representative sample of the raw computer data is contained within this set.

PERMANENT. Transfer immediately to the National Archives and Records Administration.

- F. Duplicate records or records found to be not worthy of archival retention by the National Archives and Records Administration during the accessioning process.

Destroy.

WITHDRAWN