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| REQUEST FOR RECORDS DISPOSITION AUTHORITY | | LEAVE BLANK (NARA use only) | |
| | | JOB NUMBER NI-021-11-1 | |
| To NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD, COLLEGE PARK, MD 20740-6001 | | Date Received | |
| 1 FROM (Agency or establishment) Administrative Office of the United States Courts (AOUSC) | | NOTIFICATION TO AGENCY | |
| 2 MAJOR SUB DIVISION U S District Courts | | In accordance with the provisions of 44 U S C 3303a, the disposition request, including amendments is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10 | |
| 3 MINOR SUBDIVISION | | | |
| 4 NAME OF PERSON WITH WHOM TO CONFER Omar Herran | 5 TELEPHONE 202-502-1127 | DATE 21 Sept 2008 | ARCHIVIST OF THE UNITED STATES  |
| 6 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>1</u> page(s) are not needed now for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached. or <input type="checkbox"/> has been requested | | | |
| DATE | SIGNATURE OF AGENCY REPRESENTATIVE Omar Herran  | TITLE Judiciary Records Officer 202-502-1127 | |
| 7 ITEM NO | 8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION | 9 GRS OR SUPERSEDED JOB CITATION | 10 ACTION TAKEN (NARA USE ONLY) |
| 6 | CRIMINAL CASE FILES, INCLUDING TRANSCRIPTS AND MINUTES SEE ATTACHED SHEET FOR SERIES AND CHANGE DESCRIPTION | NC1-21-86-1 (Item 6) | |

Proposed Criminal Case File Schedule

Records Disposition Schedule 2, item (6)

| (6) Non-electronic Criminal Case Files, including transcripts and minutes | |
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| a Case files dated 1969 or earlier | PERMANENT Transfer permanent records to NARA 15 years after close of case |
| b Case files dated 1970 or later which were terminated during or after trial | PERMANENT Transfer permanent records to NARA 15 years after close of case |
| c Any criminal case file determined by court officials or by NARA to have historical value | PERMANENT Transfer permanent records to NARA 15 years after close of case |
| d Misdemeanor and petty offense proceedings conducted by U S magistrate judges in cases not assigned a district court docket number (Note as used in this schedule, the term misdemeanour includes minor offenses prior to Federal Magistrates Act of 1979) | TEMPORARY Destroy 5 years after close of case |
| e1 Non-trial criminal cases relating to treason and national security, including the following offense codes 9740, 9751, 9752, 9753, 9754, 9755, 9770, 9780, 9790, 9791, or to embezzlement, fraud, or bribery by a public official, including offense codes 4350 and 7100 | PERMANENT Transfer permanent records to NARA 15 years after close of case |
| e2. Cases resulting in death penalty. | PERMANENT Transfer permanent records to NARA 15 years after close of case |
| f1 Cases resulting in sentences longer than 15 years (other than those selected as significant) | TEMPORARY Destroy one year after end of sentence |
| f2 Cases resulting in life sentences (other than those selected as significant) | TEMPORARY. Destroy 75 years after close of case or one year after death of offender, whichever is sooner |

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| g All other case files not included above | TEMPORARY Destroy 15 years after close of case. |
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