

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK	
TO: GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		JOB NO. NI-24-94-1	DATE RECEIVED 10-24-93
1. FROM (Agency or establishment)		NOTIFICATION TO AGENCY	
2. MAJOR SUBDIVISION		In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
3. MINOR SUBDIVISION			
4. NAME OF PERSON WITH WHOM TO CONFER			
5. TELEPHONE EXT.	DATE	ARCHIVIST OF THE UNITED STATES	
6. CERTIFICATE OF AGENCY REPRESENTATIVE		WITHDRAWN WITHDRAWN	

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A GAO concurrence is attached, or is unnecessary

B. DATE	C. SIGNATURE OF AGENCY REPRESENTATIVE	D. TITLE
---------	---------------------------------------	----------

7 ITEM NO.	8 DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN <i>(NARS USE ONLY)</i>
	<p>1. U.S. BANKRUPTCY CASE FILES -- REAL PROPERTY</p> <p>The purpose of this disposition request is to reduce the retention period for temporary bankruptcy case files involving real property from 40-years to 20-years. The proposed 20-year retention period is the same as that currently approved for non-real property related cases. Experience has shown that the distinction in retention between real property related and non-real property related cases is unnecessary and that a 20-year retention period is sufficient for both. Besides the dollar savings to the Government in lower storage costs for these records, an important benefit of this change will be to facilitate the archival processing of the 1993 Bankruptcy Act records which is now being undertaken as a special project by the National Archives. The current disposition for real property related cases was approved in R21-21-86-1 and 21-21-89-1 and is found under item A149 of the U.S. Court records control schedule.</p> <p>Given below is the proposed revised disposition authority. The current items A149D, real property cases, and A149, all other temporary, non-real property cases, are replaced with a new combined item.</p>		

Copy sent to GAO, NCF 8/31/95

REQUEST FOR RECORDS DISPOSITION AUTHORITY – CONTINUATION		JOB NO.	PAGE
7. ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 GRS OR SUPERSEDED JOB CITATION	OF 10 ACTION TAKEN (NARS USE ONLY)
	<p>Disposition:</p> <p>Case files exclusive of items 14a, 14b, and 14c.</p> <p>a. Case files transferred to the Federal records center prior to 1984.</p> <p>Destroy 20 years after close of case.</p> <p>b. Case files transferred to the Federal records center after 1983.</p> <p>Destroy 20 years after the transfer to the Federal records center.</p>		