

rec. 1/19/00 See

REQUEST FOR RECORDS DISPOSITION AUTHORITY		JOB NUMBER N1-21-99-1	
To. NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		DATE RECEIVED 1/19/00	
1 FROM (Agency or establishment) Records of District Courts of the United States		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
2 MAJOR SUBDIVISION Office of the Clerk			
3 MINOR SUBDIVISION U.S. District Court for the District of Columbia			
4 NAME OF PERSON WITH WHOM TO CONFER Cynthia Proctor	5 TELEPHONE 202-354-3000	DATE 4-11-00	ARCHIVIST OF THE UNITED STATES <i>[Signature]</i>
6 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ___ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required; <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested.			
DATE 1/14/00	SIGNATURE OF AGENCY REPRESENTATIVE <i>Cynthia J. Proctor</i>	TITLE Records Manager Files/Intake Supervisor	

7 Item No	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
NOTE: This schedule provides one-time only disposition authority for the specific records listed which are stored at WNRC. This schedule cannot be used to provide continuing disposition authority for records which may be located elsewhere in agency custody.			
Item 1.	<u>Mental Health Case Files, 1899-1965</u> Records consist of important genealogical, demographic, and sociological information relating to individuals who were committed to Mental Health Facilities in the District of Columbia. 1367 feet. Disposition: Permanent. Transfer to NARA immediately upon approval of the schedule.		

Accession #'s: 53-K0007-WAS, box #'s 228-427; 53-L0007-WAS, box #'s 428-475; 64-A0787, box #'s 1-19; 64-K0379, box #'s 1702-1835; 64-L0379, box #'s 1836-2005; 66-C1425-WAS, box #'s 151-200; 67-A0692-WAS, box #'s 1-118; 69-A6070-WAS, box #'s 1-149; 71-B3864-WAS, box #'s 151-180; 71-B4914, box #'s 143-169; 71-B4922-WAS, box #'s 169-202; 71-B6134-WAS, box #'s 144-170; 71-A6266-WAS, box #'s 1-26; 71-A6267-WAS, box #'s 1-29; 71-A6268-WAS, box #'s 1-29; 71-A6269-WAS, box #'s 1-35; 71-A6270-WAS, box #'s 1-34; 74-C0004, box #'s 112-175; 74-D0004WAS, box #'s 176-255; 74-0005-WAS; 74-0006-WAS; 74-0007-WAS; 74-0008-WAS; 74-0009-WAS; 74-0011-WAS

Item 2. District Training School Case Files, 1953-1972

Records consist of important genealogical, demographic, and sociological information relating to individuals who were committed to this mental health facility in the District of Columbia. 20 feet.

Disposition: Permanent. Transfer to NARA immediately upon approval of the schedule.

Accession #'s: 71-C4914, box #'s 170-185; 74-0010-WAS

Item 3. Civil Case Files Relating to Domestic Relations

Civil case files including transcripts and minutes pertaining to domestic relations, such as adoption.

a. Adoption Case Files, 1950-1956 42 feet.

Records consist of sealed files relating to adoptions approved by the Court. These records contain important genealogical, demographic, and sociological information relating to individuals.

Disposition: Permanent. Transfer to NARA immediately upon approval of the schedule.

Accession #'s: 64-O0379, box #'s 2056-2093; 64-P0379, box #'s 2094-2097

b. Guardianship Case Files, 1934-1947 116 feet.

Records consist of sealed files relating to the guardians of minors approved by the Court. These records contain important genealogical, demographic, and sociological information relating to individuals.

Disposition: Permanent. Transfer to NARA immediately upon approval of the schedule.

Accession #'s: 69-B5122, box #'s 1-56; 69C-5122, box #'s 57-116

Item 4. Foreign Subpoenas, 1948-1987 WITHDRAWN

~~These subpoenas consist of subpoenas issued for persons outside of boundaries of the United States, as well as, persons outside the Court's District. This is a dead series. It is no longer handled or created by District Courts due to the fact that five years ago attorneys were empowered to issue their own subpoenas. Information contained in this series has either no historical value or is repetitive to that in the case files. 29 feet.~~

~~Disposition: Temporary. Dispose when 10 years old.~~

~~Accession #'s: 67-F0692-WAS, box #'s 166-168; 84-0002-WAS; 89-0012-WAS; 89-0013-WAS; 89-0014-WAS; 89-0015-WAS; 89-0017-WAS~~

Item 5. Miscellaneous Liens

a. Hospital Liens, 1960-1966

This series consists of paid liens resulting from court judgements. These records contain very little information of historical value, rather they consist of a document with the name of person or hospital, the amount claimed, and the amount repaid. Through examination of the records it is evident that records in this series are repaid liens, not those still outstanding. This is a dead series. Handled exclusively at the county/local level. 6 feet.

Disposition: Temporary. Dispose when 10 years old.

Accession #: 77-A0021-WAS, box #'s 1-6

b. Mechanics Liens, 1873-1958

This series consists of paid liens resulting from court judgements. These records contain very little information of historical value, rather they consist of a document with the name of person, the amount claimed, and the amount repaid. Through examination of the records it is evident that records in this series are repaid liens, not those still outstanding. This is a dead series. Handled exclusively at the county/local level. 13 feet.

Disposition: Temporary. Dispose when 10 years old.

Accession #'s: 64-G0379, box #'s 1088-1113; 64-U0379, box # 2790

Item 6. Attorney Grievances, 1903-1960

These files document all levels of attorney error, and those egregious and significant enough to lead to disbarment would be included in the Attorney Disbarment Proceedings, which are pending permanent. 13 feet.

Disposition: Temporary. Dispose when 20 years old.

Accession #: 70-C6567-WAS, box #'s 115-127

Item 7. Appearance Bonds, 1918-1970

Series consists of documents to insure an individuals appearance in court and contain very little information of historical value. Important bond information is maintained in the case files. 57 feet.

Disposition: Temporary. Dispose when 20 years old.

Accession #'s: 54-NO330-PUE, pkg. # 70; 69-A5806, vol. #'s 57-160 ; 77-A0022-WAS, box #1; 77-B0022-WAS, box #'s 2-4; 77-C0022-WAS, box #'s 5-6; 77-D0022-WAS, box # 7; 77-E0022-WAS, box # 8; 77-0031-WAS

Item 8. Notary Files, 1878-1945

Series consists of alphabetical lists of Notary Republics, as well as, signature cards. These records do not have historical significance. 8 feet.

Disposition: Temporary. Dispose when 20 years old.

Accession #'s: 53-D0007-WAS, box #'s 4-9; 53-T0007B, vol. A-M ; 53-T0007H, vol. #'s 1-2

Item 9. Minister Applications, 1893-1961

Series consists of applications from ministers seeking the permission of the Court to legally perform marriages. These records do not have historical significance. 7 feet.

Disposition: Temporary. Dispose when 20 years old.

Accession #'s: 53-F0007-WAS, box #'s 12-13; 64-C0379, box #'s 901-913