

National Archives and Records Administration
REQUEST FOR DISPOSITION AUTHORITY

Records Schedule Number: DAA-0148-2024-0002

Status: APPROVED
Date Approved: 01/22/2025

General Information

Agency or Establishment	Commission on the National Defense Strategy
Record/Scheduling Group	0148 - Records of Commissions of the Legislative Branch
Records Schedule Applies To	Agency-wide
Schedule Subject	Commission on the National Defense Strategy Organizational Records
Additional Schedule Information	<p>The Commission on the National Defense Strategy (NDS) was established by Congress in the Fiscal Year 2022 National Defense Authorization Act. The legislative commission operated as an independent body responsible for assessing the 2022 National Defense Strategy. The findings and recommendations of the commission are designed to support the President and Congress in safeguarding national defense. The commission is comprised of nongovernmental experts in national security. RAND provided analytic and administrative support to the commission. This collection of digitized records was created by the agency from 2023 through 2024. The records are preserved on a private network maintained on the RAND system. A small section of the collection records are classified. The final report of the commission was released on July 29, 2024. The records are not subject to the Freedom of Information Act (FOIA).</p> <p>This schedule pertains to records that document the commission's structure, mission, day-to-day operations, recommendations, and final report. These records are not subject to the Freedom of Information Act (FOIA); small portions of this collection (interview responses from senior officials) are classified National Security Information. Immediate transfer is recommended as the agency's charter closes on October 26th, 2024.</p>
Is There a Classified Version of This Schedule?	No
Is consultation and coordination with Tribal Governments required?	Exempt from requirement - Legislative Branch

National Archives and Records Administration
REQUEST FOR DISPOSITION AUTHORITY

Records Schedule Number: DAA-0148-2024-0002

Status: APPROVED
Date Approved: 01/22/2025

Item Count

Total number of disposition items: 5

Number of Temporary disposition items: 0

Number of Permanent disposition items: 5

Number of Items with Disposition Not Approved: 0

Number of Inactive disposition items: 0

National Archives and Records Administration
REQUEST FOR DISPOSITION AUTHORITY

Records Schedule Number: DAA-0148-2024-0002

Status: APPROVED
Date Approved: 01/22/2025

Outline of Records Schedule Items for DAA-0148-2024-0002

Item #	Title	Disposition
0001	Functional Files	Permanent
0002	Commission Emails	Permanent
0003	Final Report	Permanent
0004	Substantive Project Related Materials	Permanent
0005	Summaries	Permanent

National Archives and Records Administration
REQUEST FOR DISPOSITION AUTHORITY

Records Schedule Number: DAA-0148-2024-0002

Status: APPROVED
Date Approved: 01/22/2025

Records Schedule Items

DAA-0148-2024-0002-0001		STATUS: Active
ITEM GENERAL INFORMATION		
Item Title	Functional Files	
Item Description	This item includes records relating to the overall organization of the Commission and any changes to it. Included are mission and function statements, bios of agency officials, directives, correspondence that documents the actions of officials, functional statements, budget records, biographical information on Commissioners, directives or memorandums to the staff concerning their missions, and related materials.	
Is this item media neutral?	No	
Media limitation	Digital only	
Is this item a Big Bucket?	No	
MANUAL CITATION		
Agency Code	NA	
Manual Title	NA	
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS		
Does this item supersede existing disposition authorities?	No	
Is this item a deviation from the GRS?	No	
DISPOSITION INSTRUCTION		
Final Disposition	Permanent	
Cutoff Instructions	There is no cutoff instruction	
Are there multiple instructions for this item?	No	
Transfer Instruction	Other: Upon Approval of this schedule	
ADDITIONAL INFORMATION		
Legal citation related to record retention (if applicable)	NA	
Current Records Format	Textual data:4 GB	
Approximate first year of records covered by this authority	2022	
End year of records covered by this authority	Year: 2024	
Are any of the records covered by this item subject to a FOIA exemption?	No	

National Archives and Records Administration
REQUEST FOR DISPOSITION AUTHORITY

Records Schedule Number: DAA-0148-2024-0002

Status: APPROVED
Date Approved: 01/22/2025

DAA-0148-2024-0002-0002		STATUS: Active
ITEM GENERAL INFORMATION		
Item Title	Commission Emails	
Item Description	This item includes records created during the course of the business day such as directives discussions, discussions on collection of data, correspondence on the development of the final report, email communications with DoD and senior level officials internal and external.	
Is this item media neutral?	No	
Media limitation	Digital only	
Is this item a Big Bucket?	No	
MANUAL CITATION		
Agency Code	NA	
Manual Title	NA	
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS		
Does this item supersede existing disposition authorities?	No	
Is this item a deviation from the GRS?	No	
DISPOSITION INSTRUCTION		
Final Disposition	Permanent	
Cutoff Instructions	There is no cutoff instruction	
Are there multiple instructions for this item?	No	
Transfer Instruction	Other: Upon Approval of this Schedule	
ADDITIONAL INFORMATION		
Current Records Format	Textual data:4GB	
Approximate first year of records covered by this authority	2022	
End year of records covered by this authority	Year: 2024	
Are any of the records covered by this item subject to a FOIA exemption?	No	

DAA-0148-2024-0002-0003		STATUS: Active
ITEM GENERAL INFORMATION		
Item Title	Final Report	

National Archives and Records Administration
REQUEST FOR DISPOSITION AUTHORITY

Records Schedule Number: DAA-0148-2024-0002

Status: APPROVED
Date Approved: 01/22/2025

Item Description	This item includes the final report, executive summary, correspondence transmitting the final report to Congress and the President, materials relating to congressional testimony on the final report, and information generated by RAND and the Department of Defense used in preparing the final report.
Is this item media neutral?	No
Media limitation	Digital only
Is this item a Big Bucket?	No
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS	
Does this item supersede existing disposition authorities?	No
Is this item a deviation from the GRS?	No
DISPOSITION INSTRUCTION	
Final Disposition	Permanent
Cutoff Instructions	There is no cutoff instruction
Are there multiple instructions for this item?	No
Transfer Instruction	Other: Transfer Upon Approval of this Schedule
ADDITIONAL INFORMATION	
Current Records Format	Textual data:3 GB
Approximate first year of records covered by this authority	2022
End year of records covered by this authority	Year: 2024
Are any of the records covered by this item subject to a FOIA exemption?	No

DAA-0148-2024-0002-0004		STATUS: Active
ITEM GENERAL INFORMATION		
Item Title	Substantive Project Related Materials	
Item Description	This item includes project related material such as briefings materials, published op-ed, press releases and summaries of meeting talking points (this does not include detailed information), and materials relating to public commission events.	
Is this item media neutral?	No	
Media limitation	Digital only	
Is this item a Big Bucket?	No	

National Archives and Records Administration
REQUEST FOR DISPOSITION AUTHORITY

Records Schedule Number: DAA-0148-2024-0002

Status: APPROVED
Date Approved: 01/22/2025

MANUAL CITATION	
Agency Code	NA
Manual Title	NA
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS	
Does this item supersede existing disposition authorities?	No
Is this item a deviation from the GRS?	No
DISPOSITION INSTRUCTION	
Final Disposition	Permanent
Cutoff Instructions	There is no cutoff instruction
Are there multiple instructions for this item?	No
Transfer Instruction	Other: Transfer Upon Approval of the Schedule
ADDITIONAL INFORMATION	
Legal citation related to record retention (if applicable)	NA
Current Records Format	Textual data:4 GB
Approximate first year of records covered by this authority	2021
End year of records covered by this authority	Year: 2024
Date span of the initial transfer	From: 01/01/2022 To: 10/28/2024
Are any of the records covered by this item subject to a FOIA exemption?	No

DAA-0148-2024-0002-0005		STATUS: Active
ITEM GENERAL INFORMATION		
Item Title	Summaries	
Item Description	This item contains summaries of meetings with DoD senior level officials and other people appearing before the Commission. Included are meeting memoranda, agendas, meeting notes, questions and responses from interviews, and a listing of attendees. Portions of this item are classified National Security Information.	
Is this item media neutral?	No	
Media limitation	Digital only	
Is this item a Big Bucket?	No	
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS		

National Archives and Records Administration
REQUEST FOR DISPOSITION AUTHORITY

Records Schedule Number: DAA-0148-2024-0002

Status: APPROVED
Date Approved: 01/22/2025

Does this item supersede existing disposition authorities?	No
Is this item a deviation from the GRS?	No
DISPOSITION INSTRUCTION	
Final Disposition	Permanent
Cutoff Instructions	There is no cutoff instruction
Are there multiple instructions for this item?	No
Transfer Instruction	Other: Upon Approval of this schedule
ADDITIONAL INFORMATION	
Legal citation related to record retention (if applicable)	N/A
Current Records Format	Textual data:1 GB
Approximate first year of records covered by this authority	2022
End year of records covered by this authority	Year: 2024
Date span of the initial transfer	From: 01/01/2022 To: 10/30/2024
Are any of the records covered by this item subject to a FOIA exemption?	No

National Archives and Records Administration
REQUEST FOR DISPOSITION AUTHORITY

Records Schedule Number: DAA-0148-2024-0002

Status: APPROVED
Date Approved: 01/22/2025

Signatory Information

Action	User	Date
Approve	Colleen Shogan	01/22/2025