

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK (NARA use only)	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER	N1-220-95-11 148-95-1
1. FROM (Agency or establishment) Franklin Delano Roosevelt Memorial Commission		DATE RECEIVED	08/15/95
2. MAJOR SUBDIVISION		NOTIFICATION TO AGENCY	
3. MINOR SUBDIVISION		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
4. NAME OF PERSON WITH WHOM TO CONFER	5. TELEPHONE	DATE	ARCHIVIST OF THE UNITED STATES
Dorann H. Gunderson	(202)228-2491	12-18-95	<i>John W. Carl</i>

6. AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE	SIGNATURE OF AGENCY REPRESENTATIVE	TITLE
8-11-95	<i>Dorann H. Gunderson</i>	Executive Director

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1.	<p>The Franklin Delano Roosevelt Memorial Commission was created in 1955 by S.J. Res. 73, 84th Congress, P.L. 372 to consider and formulate plans for the design, construction, and location of a permanent memorial to Franklin D. Roosevelt in the city of Washington D.C. or its environs. The Commission does not have a termination date but expects to close down upon completion of the memorial, tentatively set for the Spring of 1997.</p> <p><u>Chairman Biddle's Subject Files.</u> Memoranda, reports, correspondence, clippings, forms and other records maintained by Chairman Biddle. 1955-1965. Arranged alphabetically by subject. Volume: 1.5 cubic feet.</p> <p>PERMANENT. Transfer to the National Archives upon approval of schedule.</p>		
2.	<p><u>Chairman Biddle's Chronological Files.</u> Incoming and copies of outgoing correspondence and memoranda sent and received by Chairman Biddle. 1955-1965. Arranged chronologically. Volume: 1.5 cubic feet.</p> <p>PERMANENT. Transfer to the National Archives upon approval of the schedule.</p>		

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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
3.	<p><u>Subject Files.</u> Memoranda, reports, correspondence, clippings and other records maintained by the Commission. 1955 and ongoing. Arranged alphabetically by subject. Volume on hand: 21 cubic feet.</p> <p>a. 1955-1985.</p> <p>PERMANENT. Transfer to the National Archives upon approval of the schedule.</p> <p>b. 1986 to termination of the Commission.</p> <p>PERMANENT. Transfer to the National Archives upon termination of the Commission.</p>		
4.	<p><u>Groundbreaking.</u> Correspondence, memoranda, invitations, brochures and other records related to the groundbreaking ceremony in 1991. Arranged by subject. Volume: .75 cubic feet.</p> <p>PERMANENT. Transfer to the National Archives upon termination of the Commission.</p>		
5.	<p><u>Still Photographs.</u> One copy each of all color and black & white photographs (identified with captions) and related negatives of Commission events. Volume on hand: c. .1 cubic feet.</p> <p>PERMANENT. Transfer to the National Archives upon termination of the Commission.</p>		
6.	<p><u>Slides.</u> 35mm color slides (with captions) of Commission persons, events and artifacts. Volume on hand: c. 24 slides.</p> <p>PERMANENT. Transfer to the National Archives upon termination of the Commission.</p>		
7.	<p><u>Film.</u> Original of each film produced by or for the Commission. Volume on hand: 2 reels.</p> <p>PERMANENT. Transfer to the National Archives upon termination of the Commission.</p>		

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8.	<p><u>Videotapes.</u> Original videotapes produced by or for the Commission. Volume on hand: 1 tape.</p> <p>PERMANENT. Transfer to the National Archives upon termination of the Commission.</p>		
9.	<p><u>Posters.</u> One copy of each poster, site plan or other oversized drawing produced by or for the Commission.</p> <p>PERMANENT. Transfer to the National Archives upon termination of the Commission.</p>		
10.	<p><u>Publications.</u> One copy of each report, brochure, pamphlet or other publication produced by the Commission.</p> <p>PERMANENT. Transfer to the National Archives upon termination of the Commission.</p> <p>Duplicate, fragmentary, items authorized for disposal by the General Records Schedules, and non record material may be disposed of during archival processing without further concurrence of the Commission.</p>		