

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> (See Instructions on reverse)		<b>LEAVE BLANK (NARA use only)</b>	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER	<i>NI-149-96-2</i>
1. FROM (Agency or establishment) <i>US Government Printing Office</i>		DATE RECEIVED	<i>8-30-96</i>
2. MAJOR SUBDIVISION		NOTIFICATION TO AGENCY	
3. MINOR SUBDIVISION		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
4. NAME OF PERSON WITH WHOM TO CONFER	5. TELEPHONE	DATE	for ARCHIVIST OF THE UNITED STATES
		<i>1/2/97</i>	<i>James S. Moore</i>

**6. AGENCY CERTIFICATION**  
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached \_\_\_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required;  is attached; or  has been requested.

DATE	SIGNATURE OF AGENCY REPRESENTATIVE	TITLE
6/11/96	<i>R. J. Garvey</i> R. J. Garvey	Director, Office of Administrative Support

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	<p>GPO Form 78, GPO Entry/Departure Register, used to record names of outside contractors, service personnel and visitors admitted to GPO. Register consist of visitor's name, time of entry and departure, badge number and purpose of visit.</p> <p>TEMPORARY. Destroy when 3 years old or when no longer needed for current agency business, whichever is sooner. <i>later</i></p> <p><i>Exception to GRS 18, Item 20.</i></p>		