

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

LEAVE BLANK

JOB NO.

*NI-287-90-1*

TO: **GENERAL SERVICES ADMINISTRATION**  
**NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

DATE RECEIVED

*4/10/90*

1. FROM (Agency or establishment)

Government Printing Office

NOTIFICATION TO AGENCY

2. MAJOR SUBDIVISION

Superintendent of Documents

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

3. MINOR SUBDIVISION

Library Programs Service

4. NAME OF PERSON WITH WHOM TO CONFER

Gil Baldwin

*Gil Baldwin*

5. TELEPHONE EXT.

275-1121

DATE

*4/1/90*

ARCHIVIST OF THE UNITED STATES

*[Signature]*

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence:  is attached; or  is unnecessary.

B. DATE  4/9/90	C. SIGNATURE OF AGENCY REPRESENTATIVE  <i>[Signature]</i>	D. TITLE  GPO Records Officer Deputy Director for Support Services
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE ONLY)
	<p>Administrative history: The Government Printing Office (GPO) began operation with Congressional Joint Res. 25 of June 23, 1860. GPO prints, binds, and distributes Government publications forms, and blank books, as outlined and defined in the Act of Oct. 22, 1968, as amended (82 Stat.1238; 44 U.S.C. 101 et seq.) Operations of the Superintendent of Documents and the Library Division were authorized under the Printing Act of 1895 (also included in 44 U.S.C. 101 et seq.) As stated in 44 U.S.C. 1710 the Library Division is responsible for compiling and issuing the <u>U.S. Congressional Serial Set Catalog</u>, listing House and Senate reports and documents of each Congress, which are in the Congressional Serial Set. To prepare this catalog, the Library acquires a complete bond and verified ("posterity") edition of the Serial Set.</p> <p>PUBLICATIONS: One bound hard copy of each volume of a Serial Set, covering a complete 2-year Congress. Complete Serial Set consists of 110-140 bound volumes, arranged in the Serial Set volume numbering sequence.</p> <p>PERMANENT: Cumulate as complete Serial Set at the end of 2 years. Transfer to Legislative Archives, NARA. Initial transfer in 1990 and every two years thereafter.</p> <p>Cubic feet of permanent records = 18 per complete Serial Set. Estimated annual rate of accumulation = 9 cubic feet.</p>		