REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

JOB NO. *NI-711-71-2*

TO: GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

DATE RECEIVED *2/9/90*

1. FROM *(Agency or establishment)*

U.S. General Accounting Office

2. MAJOR SUBDIVISION

General Services and Controller

3. MINOR SUBDIVISION

Records Administration

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in Column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

4. NAME OF PERSON WITH WHOM TO CONFER

Austin Acocella

5. TELEPHONE EXT. 275-5495

DATE 5-17-90

ARCHIVIST OF THE UNITED STATES

WITHDRAWN

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of _____1_____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: ☐ is attached; or ☒ is unnecessary.

B. DATE	C. SIGNATURE OF AGENCY REPRESENTATIVE	D. TITLE
		Records Administrator

7. ITEM NO.	8. DESCRIPTION OF ITEM *(With Inclusive Dates or Retention Periods)*	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN *(NARS USE ONLY)*
1	C63-09 Operations Improvement Program (OIP) Database Summaries of projects and ideas submitted by GAO employees to improve the efficiency and effectiveness of GAO's work. Projects are entered into the database by subject and originating unit.		WITHDRAWN
	a. Input Data: Hard copy data submitted by GAO employees. TEMPORARY Cut off after entered in database; destroy when 2 years old.		
	b. Database: Summaries of projects and ideas submitted. (Back-ups should be done weekly and after each up-date.) TEMPORARY Destroy when 15 years old.		
	c. Special Purpose Programs Application software necessary to use or maintain the master file or OIP database. TEMPORARY Delete when related master file or OIP database has been deleted.	GRS 20/10	