

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

LEAVE BLANK

JOB NO. **NI-411-90-10**

TO: **GENERAL SERVICES ADMINISTRATION  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

DATE RECEIVED  
**7/23/90**

1. FROM (Agency or establishment)

**U.S. General Accounting Office**

2. MAJOR SUBDIVISION

**General Services and Controller**

3. MINOR SUBDIVISION

**Facilities Management**

4. NAME OF PERSON WITH WHOM TO CONFER

**Daniel Packa**

5. TELEPHONE EXT.

**275-5868**

DATE

**6/1/92**

ARCHIVIST OF THE UNITED STATES

*[Signature]*

6. CERTIFICATE OF AGENCY REPRESENTATIVE

**NOTIFICATION TO AGENCY**

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of \_\_\_\_\_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence:  is attached; or  is unnecessary.

B. DATE <b>7-2-90</b>	C. SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i>	D. TITLE <b>Records Administrator</b>
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE ONLY)
1	<p><b>013-40 ARCHITECTURAL RECORDS</b></p> <p>These records are <del>original</del> blueprint drawings of the GAO building structure including the final drawings "as built". These records include electrical drawings, <i>and</i> mechanical drawings, <del>alterations contracts, standard drawings project specifications, with documents relating to their preparations, and space assignment plans.</del> We also consider these drawings to have significant historical value.</p> <p>a. Original blueprints records on sepias (silk) and canvass material.</p> <ul style="list-style-type: none"> <li>(1) Building structural drawings</li> <li>(2) Electrical drawings</li> <li>(3) Mechanical drawings</li> <li>(4) Repairs and Alteration drawings</li> <li>(5) Standard drawings specifications and related records</li> <li>(6) Space assignment plans</li> </ul> <p>b. <i>Index to Blueprints of GAO Building 1 page (on blueprint sheet). Arranged numerically</i></p> <p><i>Copies sent to agency, NNL, NNS 6/8/92</i></p>		

Permanent ~~Temporary~~. Destroy in agency when administrative  
Offer to NARA when files are no longer needed. use is exhausted.\*

b. Copies of original blueprints on aperature cards.

Temporary  
~~Destroy in agency when all administrative needs have ended.~~

GRS 17

\* Disposition change approved by RMO Claudia Bradley  
on 2-11-92, JDF.