

[Duplicate]

Original Misclassified Later Found?

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		LEAVE BLANK	
TO: GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		JOB NO.	NI-411-91-1
1. FROM (Agency or establishment) U.S. General Accounting Office		DATE RECEIVED	11-2-90
2. MAJOR SUBDIVISION Records Administration		NOTIFICATION TO AGENCY	
3. MINOR SUBDIVISION Records Analysis Branch		In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
4. NAME OF PERSON WITH WHOM TO CONFER <i>Nancy W. Carbone for Harvey Gold</i>	5. TELEPHONE EXT. 272-5000	DATE 2/16/91	ARCHIVIST OF THE UNITED STATES <i>[Signature]</i>
6. CERTIFICATE OF AGENCY REPRESENTATIVE			

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or is unnecessary.

B. DATE 10-29-90	C. SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i>	D. TITLE Records Administrator
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE ONLY)
134-02	<p>GAO FRAUD HOTLINE RECORDS</p> <p>AGENCY REFERRAL AND RESPONSE LOGS The logs contain a record of cases referred to the Inspector General (IG) and the date of agency or IG response and notations as to the results of the investigations. They contain correspondences and attachments to and from the various IGs, on case matters and results.</p> <p><u>TEMPORARY</u> Cut off after case is closed; destroy when 10 years old.</p>		

Copies sent to agency, NNL SEP 20 1991

134-04

CASE FILES

These files contain the original call-in report, contemporaneous notes of all contacts, letter transmitting the allegation along with all attachments and a copy of the final disposition report forwarded by the investigating agency. NOTE: The single case file system was instituted with case numbers beginning after 34,500.

TEMPORARY

Cut off after the closing report is received from the IG. Destroy when 10 years old, except for N/S (Non-Substantive) Files which are eligible for destruction after 5 years.

134-06

FP and OSI FILES

These files contain correspondence between individuals and the GAO Hotline that did not result in the initiation of a GAO Hotline Case and Control Number.

TEMPORARY

Cut off at end of CY; destroy when 5 years old.

134-08

CONGRESSIONAL REQUEST FILES

These files contain documents consisting of copies and some original letters addressed to or from members of the Senate or House of Representatives concerning constituent problems.

TEMPORARY

Cut off after case is closed; destroy when 10 years old.