

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

LEAVE BLANK

JOB NO.

*N1-411-92-1*

DATE RECEIVED

*11-1-91*

TO: GENERAL SERVICES ADMINISTRATION  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (Agency or establishment)

**U.S. General Accounting Office**

2. MAJOR SUBDIVISION

**Office of General Counsel**

3. MINOR SUBDIVISION

**Legal Services**

4. NAME OF PERSON WITH WHOM TO CONFER

**Charles F. Roney**

*CF Roney*

5. TELEPHONE EXT.

**275-6404**

DATE

*for 2/21/92*

ARCHIVIST OF THE UNITED STATES

*James W. Moore*

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of \_\_\_\_\_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence:  is attached; or  is unnecessary.

B. DATE

*10-7-91*

C. SIGNATURE OF AGENCY REPRESENTATIVE

*Rebecca Staples*

D. TITLE

**Director, Records Management Center**

7. ITEM NO.

8. DESCRIPTION OF ITEM  
(With Inclusive Dates or Retention Periods)

9. GRS OR SUPERSEDED JOB CITATION

10. ACTION TAKEN (NARS USE ONLY)

011-90 **CONFIDENTIAL FINANCIAL DISCLOSURE STATEMENT**  
GAO Forms 310 and 311, Financial Disclosure Statement and Senate Public Financial Disclosure Reports. (See GAO Order 2735.2 for filing requirements.)

OFFICE OF PRIMARY RESPONSIBILITY

TEMPORARY

Destroy when 3 years old; EXCEPT when documents are needed in an on-going investigation then retain until no longer needed in the investigation.

GRS 1/24b

*Copies sent to agency 2/26/92*