

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		LEAVE BLANK (NARA use only)	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER	11-444-96-1
1. FROM (Agency or establishment) Office of Technology Assessment		DATE RECEIVED	10-17-95
2. MAJOR SUBDIVISION Publications		NOTIFICATION TO AGENCY	
3. MINOR SUBDIVISION		In accordance with the provisions of 44 U.S.C. 3503a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
4. NAME OF PERSON WITH WHOM TO CONFER (5. TELEPHONE) Debra Datcher (202) 228-6237		DATE	ARCHIVIST OF THE UNITED STATES WITHDRAWN

6. AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 0 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE 10-17-95	SIGNATURE OF AGENCY REPRESENTATIVE <i>Debra Datcher</i>	TITLE
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	Catalog of Publications of the Office of Technology Assessment, 1972-1995 - Electronic File PERMANENT. Transfer to the National Archives immediately.		WITHDRAWN

National
Archives at College Park



8601 Adelphi Road College Park, Maryland 20740-6001

Date : July 11, 1996


Reply to
Attn of : NSXA

Subject : Disposition Schedule: N1-444-96-1 (OTA Electronic Index to Publications)

To : NIRC

Jul, 7/12/96
90092000 —

Thank you for looking after the proposed disposition schedule for the Office of Technology Assessment's Electronic Index to Publications. Based on the factual information reported in your memo of June 26, 1996, we concur with your recommendation to cancel this job.


THOMAS E. BROWN
Chief, Archival Services Branch
Center for Electronic Records

Date : June 26, 1996

Reply to
Attn of : NIRC

Subject : Job No. N1-444-96-1 (OTA Electronic Index to Publications)

To : NSXA

During her appraisal of the electronic version of the Office of Technology Assessment's (OTA) publications (N1-444-94-1, item 10.7b), Anita Pintado learned of an electronic index to the publications. She prepared a SF 115 which OTA signed and we registered as Job No. N1-444-96-1. As Anita had handled this matter directly and presumably would appraise the index in connection with the publications, we did not route the job formally to you. This may help explain your lack of records on this job.

The index itself appears to have disappeared. The Office of Technology Assessment closed out its operations completely in January of this year and transferred its permanent records to NSC. Diane Dimkoff reviewed the shipping lists prepared by OTA and determined that OTA did not transfer electronic records to NSC (and more than likely did not transfer a paper copy of the index with the paper reports). Yvonne Wilson's attempt to track down the hardware, including discussions with former head of OTA's legislative affairs, have not located the equipment.

We recommend that this job be canceled unless NSXA has some positive leads to pursue for recovering the index. Please advise me if you have any objections. If you have any questions about this matter, please contact Yvonne K. Wilson at (301) 713-7110 ext. 246.

HENRY J. WOLFINGER
Chief
Civilian Appraisal Branch

Official File - NIR
Reading File - NIR

cc: NIRC
Yvonne K. Wilson

YWilson:mhv

t6/27/96

s:\wpfiles\otaindex.ykw

File - Office of Special and Regional Archives (NS)
X - N1-444-96-1