

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)
 WASHINGTON, DC 20408

1. FROM (Agency or establishment)
 OFFICE OF TECHNOLOGY ASSESSMENT

2. MAJOR SUBDIVISION
 Office of the Director

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER
 Barbara Linkins

5. TELEPHONE
 (202) 224-3695

LEAVE BLANK (NARA use only)

JOB NUMBER
 NI-444-95-2

DATE RECEIVED
 2-27-95

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

DATE
 6-9-95

ARCHIVIST OF THE UNITED STATES
[Signature]

6. AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE: 2-23-95

SIGNATURE OF AGENCY REPRESENTATIVE: *[Signature]*

TITLE: *Man. Special Projects*

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	See Attached list of records descriptions and requested disposition authorities		

Copies sent to Agency, NSC, NIA 6/14/95

ATTACHMENT TO SF 115, OFFICE OF TECHNOLOGY ASSESSMENT,
JOB NO. N1-444-95-2

OFFICE OF THE DIRECTOR

Records created in the Office of the Director provide unique and critical documentation of OTA.

1. DIRECTOR'S SPECIAL PROJECT FILES

1a. STRATEGIC DEFENSIVE INITIATIVE, 1984-1985, approx. 1.75 cu.ft.

Annotated copies and some originals of correspondence, meeting notes, memorandums, minutes, phone logs, and reports. Arranged chronologically.

PERMANENT. TRANSFER to the National Archives and Records Administration upon approval of this schedule.

1b. ECONOMIC TRANSITION, 1983-1985, approx. .4 cu.ft.

Annotated copies of project outlines, reports, and schedules. Arranged chronologically.

PERMANENT. TRANSFER to the National Archives and Records Administration upon approval of this schedule.

2. PROPOSED PRIORITY PROJECTS, 1978, approx. .1 cu.ft.

Summaries of projects to be included in the 1979 OTA Priority List. Arranged by project number.

TEMPORARY. DESTROY upon approval of this schedule.