



NATIONAL ARCHIVES *and* RECORDS ADMINISTRATION
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March 6, 2018

Kenneth A. Hendricks, Esq.
Office of Special Counsel
1730 M St, NW Suite 231
Washington, DC 20036
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Dear Mr. Hendricks:

Thank you for reporting to the National Archives and Records Administration (NARA), in accordance with 36 CFR 1230.14, the potential unauthorized deletion of electronic files maintained in an electronic folder of an official in the Human Capital Office as well as the removal of boxes of unknown content by an employee.

Per 36 CFR 1230.16(b), we request that you update your report within 30 calendar days determining whether or not federal records were affected and if so updates on the exact circumstances of the destruction and/or removal of the records, safeguards established to prevent further loss, and actions taken to salvage, retrieve or reconstruct the records.

If you have any questions, please contact Scott Jobson at 301-837-2977 or scott.jobson@nara.gov.

Sincerely,

LAURENCE BREWER
Chief Records Officer
for the U.S. Government