



NATIONAL ARCHIVES *and* RECORDS ADMINISTRATION  
8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001  
[www.archives.gov](http://www.archives.gov)

***Sent Via Email. No Hard Copy to Follow.***

April 23, 2018

Mr. John Ellis  
U.S. Environmental Protection Agency  
1200 Pennsylvania Avenue NW (MC 2822T)  
Washington, DC 20460  
[ellis.john@epa.gov](mailto:ellis.john@epa.gov)

Dear Mr. Ellis:

Thank you for notifying the National Archives and Records Administration (NARA) about the inadvertent loss of certain messages from the email inbox belonging to an Environmental Protection Agency (EPA) employee.

Your April 11, 2018 notification letter indicated that certain emails sent or received by a Regional Counsel employee for EPA Region 1, between February 19, 2013 and August 7, 2017, were inadvertently deleted. NARA understands that EPA does not believe that any permanent federal records were lost.

We believe that your investigation and actions into this matter have satisfied the requirements of 36 CFR 1230.14 and NARA accepts your description of the events and corrective actions taken to address the loss of records in this matter. This case is now closed. If you have any questions, please contact Andrea Noel, Senior Records Analyst, at 301-837-3564 or by email at [andrea.noel@nara.gov](mailto:andrea.noel@nara.gov).

Sincerely,

LAURENCE BREWER  
Chief Records Officer  
for the U.S. Government