



NATIONAL ARCHIVES *and* RECORDS ADMINISTRATION
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www.archives.gov

Sent Via Email. No Hard Copy to Follow.

March 26, 2019

Mr. John Ellis
U.S. Environmental Protection Agency
1200 Pennsylvania Ave NW (MC 2822T)
Washington, DC 20460

Dear Mr. Ellis:

The National Archives and Records Administration (NARA) has become aware of an alleged unauthorized disposition of U.S. Environmental Protection Agency (EPA) records from two online publications; in Quartz, on March 11, 2019 (see attachment) and the other on Nextgov on March 21, 2019 (see attachment which includes the memo from EPA OIG). The Quartz article stated that:

“Employees at the US Environmental Protection Agency (EPA) destroyed records they knew were being audited, a new memo posted to a government database reveals.

According to the memo written by the agency’s inspector general (IG), the staffers worked for the EPA’s chief financial officer, Donald Trump appointee Holly Greaves. Per her official bio, the mission of Greaves’ team is ‘to ensure the effective management and financial integrity of EPA’s resources and annual budget, which was \$8.8 billion in fiscal year 2018.’ The missing documents include notes and a spreadsheet regarding security controls protecting EPA budget data...”

In accordance with 36 CFR 1230.16(b), NARA is requesting that EPA provide a response within 30 calendar days indicating the specific actions EPA will take to address these allegations and the steps EPA will take to mitigate future losses of EPA records. If EPA determines that an unauthorized disposition has occurred, then EPA must submit a report to NARA as described in 36 CFR 1230.14. Please indicate if the specific records outlined in the allegation can be recreated or duplicated from other sources.

Thank you for your cooperation.

Sincerely,

A handwritten signature in blue ink that reads "Laurence R. Brewer". The signature is written in a cursive style with a large initial 'L' and 'B'.

LAURENCE BREWER
Chief Records Officer
for the U.S. Government

Enclosures (3)