



NATIONAL ARCHIVES *and* RECORDS ADMINISTRATION
8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001
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Sent Via Email. No Hard Copy to Follow.

July 12, 2019

Mr. Tommy W. Lee
Department of Defense
United States Air Force
Headquarters Air Force Records Office (SAF/CNZA)
1800 Air Force Pentagon
Washington, DC 20330-1800

Dear Mr. Lee:

The National Archives and Records Administration (NARA) received your letter of an unauthorized disposition at Robins Air Force Base on June 12, 2019. Your letter reported that in March 2010, during a unit compliance inspection, it was discovered that over 1000 record copies of court-martial orders, dating back prior to 2006, were missing. The office responsible for the records is the HQ Warner Robins Air Logistics Center (AFMC). Since the discovery, the Air Force has located copies of the 1973-1993 orders; however, the 1994-2005 records are still missing. A number of safeguards, including records management training, have since been implemented to mitigate future risks.

Despite the safeguards, it is unclear as to whether copies of all of the 1973-1993 documents have been found and archived. Also, it is noted that "Due to the large amount of data (over 50 years of orders), it is not practical to recreate the orders." If copies of all of the 1973-1993 records have been recovered, the recovery efforts for the remaining 1994-2005 records would entail 25 years worth of data. Because of the high informational value of these permanent records, NARA requests that additional details be provided regarding any steps that could be taken to recover the missing records. It is understandable that it may be impossible to track down all of the previous authorities for signatures, so please also consider the time and recovery efforts for the partial recreation of copies that do not contain final signatures.

Per 36 CFR 1230.14, agencies must report these incidents promptly to NARA. Please respond to this memo within 30 days and address the concerns that are noted above. If you have any questions, please contact me at laurence.brewer@nara.gov.

Sincerely,

A handwritten signature in blue ink that reads "Laurence R. Brewer". The signature is written in a cursive style with a large initial 'L' and 'B'.

LAURENCE BREWER
Chief Records Officer
for the U.S. Government



Office of the Chief
Records Officer for the
U.S. Government

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July 26, 2024

Tommy W. Lee
Department of the Air Force
1800 Air Force Pentagon
Washington, DC 20330-1800

Dear Tommy Lee:

The National Archives and Records Administration (NARA) acknowledges receipt of the Department of the Air Force's report on the loss of over 1000 Court-Martial Orders at Warner Robins Air Logistics Center, AFMC, Robins AFB.

According to the report, the records were discovered missing during a scheduled Unit Compliance Inspection. The exact circumstances on how the records were lost are unknown. We understand that significant efforts were made to recover the records, but were unsuccessful due to the large volume and long date span (over 50 years) of the records. We further understand that to prevent future loss of records, all staff have received training on the proper disposition of records to include procedures requiring the acknowledgement of the records custodian before applying any disposition instructions.

Based on this information, the reporting requirements of 36 CFR 1230.14(a) have been met, and NARA considers this matter closed. If you have any questions regarding this matter, please contact me at william.fischer@nara.gov

Sincerely,

WILLIAM FISCHER
Acting Chief Records Officer
for the U.S. Government