



NATIONAL ARCHIVES *and* RECORDS ADMINISTRATION
8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001
www.archives.gov

Sent Via Email. No Hard Copy to Follow.

February 11, 2020

Mr. Tommy W. Lee
Department of Defense
United States Air Force
Headquarters Air Force Records Office (SAF/CNZA)
1800 Air Force Pentagon
Washington, DC 20330-1800

Dear Mr. Lee:

The National Archives and Records Administration (NARA) received your reports of four unauthorized dispositions of medical and dental records at Patrick Air Force Base (AFB). On October 23, 2019, the 45th Medical Group discovered that two medical records and one dental record were missing from the Medical Treatment Facility (MTF); and again, on January 23, 2020, another patient's dental records were also identified as lost. For each incident, Air Force personnel were unable to locate the records following thorough search efforts. Investigations are pending for all matters.

In accordance with 36 CFR 1230.16, NARA requests that your agency provide NARA with a response within 30 days that provides a status on the investigations and whether any additional missing patient records have been discovered at the MTF. If other records have been discovered, please provide a description(s) of those records and details regarding the incident(s). Also, please include a statement of the overall safeguards that have been or will be implemented to prevent future unauthorized disposals of such records at the MTF. If you have any questions, please contact me at laurence.brewer@nara.gov.

Sincerely,

LAURENCE BREWER
Chief Records Officer
for the U.S. Government