



NATIONAL ARCHIVES *and* RECORDS ADMINISTRATION  
8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001  
[www.archives.gov](http://www.archives.gov)

***Sent Via Email. No Hard Copy to Follow.***

November 10 , 2020

Mr. Anthony Crawley-Gibson  
Department of the Army  
Army Records Management Division  
9301 Chapek Road, Building 1458  
Fort Belvoir, VA 22060-5527

Dear Mr. Crawley-Gibson:

The National Archives and Records Administration (NARA) has been notified of an unauthorized disposition of records at the Department of the Army. We have received an allegation that the U.S. Army Corp of Engineers (USACE) has failed to notify the National Archives of its inability to locate Permit #81-079, pertaining to a levee project in Henrico County, in the Commonwealth of Virginia.

NARA requests that the Army investigate this matter to determine if the records are missing. Please note that per 36 CFR 1230.14, if records have been destroyed without NARA's proper authorization, the agency must report these incidents promptly to NARA.

In accordance with 36 CFR 1230.16, NARA also requests that your agency provide NARA with a response within 30 days that includes a description of the records; the records schedule disposition citation that covers the files; details regarding the records destruction incident and recovery efforts; and a statement of the safeguards that have been or will be implemented to prevent future unauthorized disposals of such records. If you have any questions, please contact me at [laurence.brewer@nara.gov](mailto:laurence.brewer@nara.gov).

Sincerely,

LAURENCE BREWER  
Chief Records Officer  
for the U.S. Government