



Office of the Chief  
Records Officer for the  
U.S. Government

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August 30, 2021

Mr. Tommy W. Lee  
Department of Defense  
United States Air Force  
Headquarters Air Force Records Office (SAF/CNZA)  
1800 Air Force Pentagon  
Washington, DC 20330-1800

Dear Mr. Lee:

The National Archives and Records Administration (NARA) received your report of an unauthorized disposition at the United States Space Force Peterson-Schriever Garrison relating to the loss of temporary access control records. The incident occurred in June 2021, during an attempt to migrate files from a working drive to a designated Electronic Records Management (ERM) drive. This resulted in the destruction of two gigabytes of data, including access forms and lists from January 1, 2018 to June 4, 2021.

The Air Force's efforts to recover the data have proved unsuccessful as the backup server was non-functioning at the time of the incident. Backup servers have since been restored and are currently fully functional. The agency has also implemented guidance and training measures to mitigate similar risks in the future. Based on this information, the reporting requirements of 36 CFR 1230.14(a) have been met. NARA is satisfied with the safeguards established and considers this matter closed. If you have any questions, please contact me at [laurence.brewer@nara.gov](mailto:laurence.brewer@nara.gov).

Sincerely,

LAURENCE BREWER  
Chief Records Officer  
for the U.S. Government