



Office of the Chief
Records Officer for the
U.S. Government

Sent Via Email. No Hard Copy to Follow.

October 27, 2023

Paulette Murray
Agency Records Officer
Environmental Protection Agency
1200 Pennsylvania Ave., NW
MC 2822T
Washington DC, 20460

Dear Paulette Murray,

The National Archives and Records Administration (NARA) has become aware of a potential unauthorized disposition of U.S. Environmental Protection Agency (EPA) records.

On September 20, 2023, the United Parcel Service (UPS) picked up seven boxes of EPA records from the Denver Federal Records Center (FRC) to ship them to an EPA location in Denver, Colorado. However, upon delivery, EPA only received six of the seven boxes.

In accordance with 36 CFR 1230.16(b), please provide a report within 30 calendar days that includes the following information: a complete description of the records with volume and dates if known; the office maintaining the records; a statement of safeguards established to prevent further loss of records, and details of any actions taken to salvage, retrieve, or reconstruct the lost records.

NARA acknowledges that this loss was reported to UPS who completed an investigation but could not locate the missing box of records. Thank you for your attention to this matter. If you wish to discuss further, please do not hesitate to contact me at Laurence.Brewer@nara.gov.

Sincerely,

A handwritten signature in blue ink that reads "Laurence V. Brewer". The signature is written in a cursive style with a large initial 'L' and a distinct 'V'.

LAURENCE BREWER

Chief Records Officer

for the U.S. Government