



Office of the Chief
Records Officer for the
U.S. Government

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May 13, 2024

Kim Tart
Department of Veterans Affairs
810 Vermont Ave, NW
Enterprise Records Service (005R1B)
Washington, DC 20420

Dear Kim Tart,

The National Archives and Records Administration (NARA) has been notified of a potential alteration of records at the Department of Veterans Affairs (VA). A member of the public has alleged that VA employees altered an SF-50 (Notification of Personnel Action) and an SF-180 (Request Pertaining to Military Records) or did not properly report the records status.

In accordance with 36 CFR 1230.14(a), NARA requests that VA respond within 30 calendar days to this allegation. If it is determined that an alteration or unauthorized disposition of records has occurred, the response should include the following information:

- A complete description of the records with volume and dates if known;
- The office maintaining the records;
- A statement of the exact circumstances surrounding the removal, defacing, alteration, or destruction of records;
- A statement of the safeguards established to prevent further loss of documentation; and
- Details of the actions taken to salvage, retrieve, or reconstruct the records.

If it is determined that there has been no unauthorized disposition, please provide us with sufficient documentation to support that finding. I appreciate your attention to this matter. If you have any questions or wish to discuss further, please contact me at laurence.brewer@nara.gov.

Sincerely,

LAURENCE BREWER
Chief Records Officer
for the U.S. Government