



Office of the Chief  
Records Officer for the  
U.S. Government

***Sent Via Email. No Hard Copy to Follow.***

June 3, 2025

Tonya Price  
Agency Records Officer  
Department of Defense  
Department of the Navy  
1000 Navy Pentagon  
Washington, DC 22350

Dear Ms. Price:

The National Archives and Records Administration (NARA) has received an allegation of unauthorized disposition of records at the Department of the Navy, Naval Undersea Warfare Center (NUWC), Keyport, WA. A former service member has alleged that their performance appraisals created from October 2021 through March 2024 were destroyed by NUWC personnel. According to the member, the records were previously available and viewable through the Navy's Performance Expectations Module (PEM) but the records are now missing.

In accordance with 36 CFR 1230.14(a), NARA requests that the Department of the Navy respond within 30 calendar days to this allegation, with a report containing the following information:

- A complete description of the records with volume and dates if known;
- The office maintaining the records;
- A statement of the exact circumstances surrounding the removal, defacing, alteration, or destruction of records;
- A statement of the safeguards established to prevent further loss of documentation; and
- Details of the actions taken to salvage, retrieve, or reconstruct the records.

If it is determined that there has been no unauthorized disposition, please provide us with sufficient information to support that finding. I appreciate your attention to this matter. If you have any questions or wish to discuss further, please contact the Records Management Oversight and Reporting Program by email at [UnauthorizedDisposition@nara.gov](mailto:UnauthorizedDisposition@nara.gov).

Sincerely,

A handwritten signature in black ink that reads "William Fischer". The script is cursive and fluid, with the first name "William" and last name "Fischer" written in a single continuous line.

WILLIAM FISCHER  
Chief Records Officer  
for the U.S. Government (Acting)