



Office of the Chief  
Records Officer for the  
U.S. Government

***Sent Via Email. No Hard Copy to Follow.***

July 23, 2025

Aleita Johnson  
Acting Agency Records Officer  
Government Publishing Office  
Records and Mail Management  
732 North Capitol Street NW  
Washington DC 20401

Dear Ms. Johnson:

The National Archives and Records Administration (NARA) is contacting the Government Publishing Office (GPO) about the unauthorized disposition of non-Capstone officials' email records. NARA became aware of the unauthorized disposition in the course of conducting a multi-agency inspection of legislative agencies in Fiscal Year 2024. Specifically, NARA learned that GPO was, until November 2023, destroying emails for non-Capstone officials after one year without the authorization of a records schedule, and may have similarly destroyed emails of Capstone officials.

As part of the corrective action plan that GPO and NARA jointly developed in December 2024, GPO is required to report this unauthorized disposition under 36 CFR 1230.14. Since we have not received this report after several months, NARA has opened this unauthorized disposition case using the information currently available to us. To complete the reporting requirements, we need additional information from GPO.

In accordance with 36 CFR 1230.14(a), NARA requests that GPO respond within 30 calendar days to this request. Your response should include the following information:

- A complete description of the records, and disposition authority number, with volume and dates if known;
- The office maintaining the records;
- A statement of the exact circumstances surrounding the removal, defacing, alteration, or destruction of records;
- A statement of the safeguards established to prevent further loss of documentation; and
- Details of the actions taken to salvage, retrieve, or reconstruct the records.

I appreciate your attention to this matter. If you have any questions or wish to discuss further, please contact the Records Management Oversight and Reporting Program by email at [UnauthorizedDisposition@nara.gov](mailto:UnauthorizedDisposition@nara.gov).

Sincerely,

A handwritten signature in black ink that reads "William Fischer". The script is cursive and fluid, with the first name "William" and last name "Fischer" clearly distinguishable.

WILLIAM FISCHER  
Chief Records Officer  
for the U.S. Government (Acting)