



Office of the Chief  
Records Officer for the  
U.S. Government

***Sent Via Email. No Hard Copy to Follow.***

September 16, 2025

Matthew Broussard  
Agency Records Officer  
Department of Justice  
Executive Office for Immigration Review (EOIR)  
5107 Leesburg Pike, Suite 2600  
Falls Church, VA 22041

Dear Mr. Broussard:

The National Archives and Records Administration (NARA) acknowledges receipt of EOIR's report dated August 6, 2025, regarding the unauthorized disposition of video surveillance footage at the Santa Ana Immigration Court for a period of approximately three years and eight months starting in November 2021.

According to EOIR's report, the servers on which the surveillance footage were maintained were improperly configured to retain surveillance footage at the court for only 24 hours, rather than the 30 days required under the applicable records schedule. NARA understands that EOIR has deemed the footage unrecoverable. EOIR is managing video surveillance footage using General Records Schedule (GRS) 5.6, Item 090 (DAA-GRS-2021-0001-0003).

NARA understands that surveillance footage of courtroom hallways and waiting areas was recorded on 41 different cameras at the Santa Ana facility for security purposes. NARA further understands that the premature deletion of this footage became known as a result of a Freedom of Information Act (FOIA) request EOIR received.

EOIR reports that it has taken steps to prevent further unauthorized disposition of video surveillance records. It has adjusted settings to ensure a 30-day retention of video surveillance footage. It has also provided refresher training to staff members on records retention obligations.

Based on this information, the reporting requirements of 36 CFR 1230.14(a) have been met and NARA considers this matter closed. I appreciate your attention to this matter. If you have any questions or wish to discuss this further, please contact the Records Management Oversight and Reporting Program by email at [UnauthorizedDisposition@nara.gov](mailto:UnauthorizedDisposition@nara.gov).

Sincerely,

A handwritten signature in black ink that reads "William Fischer". The script is cursive and fluid, with the first name "William" and last name "Fischer" clearly legible.

WILLIAM FISCHER  
Chief Records Officer  
for the U.S. Government (Acting)

Cc: Laurence Brewer, Office of Records Management Policy, Department of Justice