

## Where to Go for More Information

This table provides an alphabetical summary of the resources presented at the end of each module.

For information on...	See...	At...
Contractor recordkeeping guidelines	CFR Title 36, Paragraph 1222.32— Data created or received and maintained for the government by contractors	<a href="http://www.archives.gov/about/regulations/part-1222.html">http://www.archives.gov/about/regulations/part-1222.html</a>
FOIA	Freedom of Information Statute	<a href="http://www.justice.gov/oip/index.html">http://www.justice.gov/oip/index.html</a>
Federal records management regulations	Title 36 in general	<a href="http://www.archives.gov/about/regulations/part-1222.html#partb">http://www.archives.gov/about/regulations/part-1222.html#partb</a>
NARA	<i>Documenting Your Public Service</i> — What are Personal Files?	<a href="http://www.archives.gov/records-mgmt/publications/documenting-your-public-service.html#personal">http://www.archives.gov/records-mgmt/publications/documenting-your-public-service.html#personal</a>
Personal files in more detail	CFR Title 36, Paragraph 1222.20— Identifying personal papers	<a href="http://www.archives.gov/about/regulations/part-1222.html#partc">http://www.archives.gov/about/regulations/part-1222.html#partc</a>
Privacy Act	Privacy Act Statute	<a href="http://www.archives.gov/foia/privacy-act/">http://www.archives.gov/foia/privacy-act/</a>
Records lifecycle and records management techniques	NARA's Records Management Site	<a href="http://www.archives.gov/records-mgmt/publications/disposition-of-federal-records/chapter-1.html">http://www.archives.gov/records-mgmt/publications/disposition-of-federal-records/chapter-1.html</a>
Training opportunities from NARA	The NARA training website	<a href="http://www.archives.gov/records-mgmt/training/index.html">http://www.archives.gov/records-mgmt/training/index.html</a>
44 U.S. Code	United States Code website	<a href="http://www.archives.gov/about/laws/index.html#nara">http://www.archives.gov/about/laws/index.html#nara</a>
<b>Other Sites of Interest</b>		
Agency Records Officers—a complete list	The NARA Federal agency listing	<a href="http://www.archives.gov/records-mgmt/agency/officers-lists.html">http://www.archives.gov/records-mgmt/agency/officers-lists.html</a>
Guidance on records management issues	Records management information resource links	<a href="http://www.archives.gov/records-mgmt/publications/disposition-of-federal-records/chapter-1.html">http://www.archives.gov/records-mgmt/publications/disposition-of-federal-records/chapter-1.html</a>