Handout 2.02—Laboratory Research Flowchart

Forest Service Laboratory Research Process

Forest Service Laboratory Records Created Research Process Broad Problem Area Proposal to Assistant Station Director for Research to initiate a proposed area of study Research Work Unit (RWU) Description Documentation: ■ FS Form 4000-1: Research Work Unit (RWU) Description. Cover sheet of the RWU Description document. Approval signatures. Work Unit number Station to which project is assigned Design of an RWU Work Unit location Description for Work Unit title presentation to the Project Leader Station Director Area of research applicability Estimated duration Mission—Overall long-range assignment of the RWU Justification and problem selection Approach to problem solution (Would include environmental analysis considerations) **Current Research Information System (CRIS)** Station Director forwards Form AD-416, Research Resume the RWU Description to the appropriate CRIS Form AD-417, Classification of Research Washington Office (WO) Staff for concurrence. Station Director approves CRIS Form AD-418, Research Funds and Staffing the RWU. Funding is through local budget of Research Station. Research Problem Analyses Study Plans Research of Problem Establishment Records for Study (Study Files) Areas is conducted by RWU. Major revisions Submit a new RWU Description. to RWU Descriptions **Annual Attainment Report and Narrative in** the RBAIS Format with CRIS Fields (Feeder) Annual Narrative Report (Feeder) Annual GPRA Report Report generation **Final Report of Study** Possible Generation of a Reporting Publication or other product (poster, presentation, videotapes, etc) d

