# Lists of Files for Scenarios 1 and 2

## Scenario 1: Pilot Case Files

The disposition for these records reads: Close cases when pilot becomes inactive. Cut off files at the end of the fiscal year in which the case is closed. Transfer to records center 1 year after cutoff. Destroy 5 years after cutoff.

Listed below are the file folder titles for each box in Transfer 901-2018-0001.

### Box 1

2.9-001 Pilot Case Files Anderson, J. 04/01/2015 – 09/10/2017

2.9-001 Pilot Case Files Appleby, Y. 03/11/2013 – 08/09/2017

2.9-001 Pilot Case Files Barton, M. 05/26/2016 – 09/18/2017

2.9-001 Pilot Case Files Benton, W. 01/28/2014 – 08/16/2017

2.9-001 Pilot Case Files Calin, P. 12/16/2013 – 07/13/2017

### Box 2

2.9-001 Pilot Case Files Davis, F. 05/05/2010 – 02/01/2017

2.9-001 Pilot Case Files Hammad, N. 11/21/2014 – 01/22/2017

2.9-001 Pilot Case Files Juarez, B. 02/13/2011 – 09/26/2017

2.9-001 Pilot Case Files Mosby, K. 08/10/2011 – 02/03/2017

2.9-001 Pilot Case Files Neruda, P. 05/16/2010 – 07/18/2017

2.9-001 Pilot Case Files Norris, L. 07/21/2016 – 08/22/2017

### Box 3

2.9-001 Pilot Case Files Omberg, V. 10/21/2017 – 01/22/2017

2.9-001 Pilot Case Files Paulson, W. 12/13/2011 – 09/26/2017

2.9-001 Pilot Case Files Perez, J. 08/10/2011 – 02/03/2017

2.9-001 Pilot Case Files Quincy, O. 04/16/2010 – 07/18/2017

2.9-001 Pilot Case Files Rice, J. 08/21/2016 – 08/22/2017

2.9-001 Pilot Case Files Silva, J. 06/11/2013 – 08/16/2017

## Scenario 2: Environmental Impact Statements

The file plan for these records says: 2.6-070 Environmental Impact Statements. File by project number. Cut off at the end of the fiscal year in which the project is completed. Transfer to the records center 1 year after cutoff. Transfer to NARA 25 years after cutoff.

Listed below are the file folder titles you found piled throughout the office.

You find that you can fit five files into each box for Transfer 901-2018-0002.

EIS-0501 Lawrence, Kansas 10/21/2015 to 01/22/2017

EIS-0402 Albuquerque, NM 05/26/2016 to 09/18/2017

EIS-0526 Hendersonville, NC 12/16/2015 to 07/13/2017

EIS-0480 Asheville, NC 11/21/2015 to 01/22/2017

EIS-0530 Dubuque, IA 05/05/2016 to 02/01/2017

EIS-0496 Scranton, PA 08/10/2014 to 02/03/2017

EIS-0521 Gresham, OR 07/21/2016 to 08/22/2017

EIS-0515 Nebraska City, NE 03/11/2016 to 08/09/2017

EIS-0375 Allentown, NJ 08/21/2016 to 08/22/2017

EIS-0522 Smyrna, GA 04/01/2015 to 09/10/2017

EIS-0453 Tallahassee, FL 02/13/2015 to 09/26/2017

EIS-0288 Grand Junction, CO 06/11/2016 to 08/16/2017

EIS-0525 San Clemente, CA 12/13/2014 to 09/26/2017

EIS-0527 Kalispell, MT 05/16/2015 to 07/18/2017

EIS-0523 Columbia, MO 04/16/2014 to 07/18/2017