#### Office of the Administrator Essential Records Staff Contact List

| Function | Last Name | First Name | Email | Phone | Cell Phone | Office Location | Room # |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Administrative Assistant | Prince | Stacy | stacy.prince@myfb.gov | 818-123-1235 | 818-926-3317 | 1313 Mockingbird Lane Burbank, California 91501 | 131 |
| Analyst | Smythe | John | john.smith@myfb.gov | 818-837-3608 | 818-444-4318 | 2525 Blueberry Hill Pasadena, California 91001 | 100% Telework |
| Analyst II | King | Julian | julian.king@myfb.gov | 818-837-3710 | 818-4$4-4327 | 1313 Mockingbird Lane Burbank, California 91501 | 135 |
| Intern | Trevor | Wilma | wilma.trevor@myfb.gov | 818-123-1236 | 818-691-2390 | 1313 Mockingbird Lane Burbank, California 91501 | 136 |
| Records Liaison Officer | Kravitz | Barney | barney.kravitz@myfb.gov | 818-123-1234 | 818-444-4321 | 1313 Mockingbird Lane Burbank, California 91501 | 130 |
| Records Officer | Doe | Jane | jane.doe@myfb.gov | 818-837-3606 | 818-691-2392 | 1313 Mockingbird Lane Burbank, California 91501 | 132 |
| Records Technician | Rubble | Abner | abner.rubble@myfb.gov | 626-333-1717 | 818-432-4322 | 2525 Blueberry Hill Pasadena, California 91001 | 134 |
|  | Brown | Mary | mary.brown@myfb.gov | 818-837-3607 | 818-926-3200 | 1313 Mockingbird Lane Burbank, California 91501 | 133 |