

# *The President's Directive on Managing Government Records*

**RACO 2012**

Developing a 21<sup>st</sup> Century Framework for Records Management  
Tuesday, September 25, 2012

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# Project Management Office (PMO)

- Established within the Office of the Chief Records Office to oversee implementation of the Directive
- Starting working earlier this month
- PMO staffed from across units in the Office of the Chief Records Office
- PMO Lead: Preston Huff ([preston.huff@nara.gov](mailto:preston.huff@nara.gov))

# Goals/Actions from the Directive

- 2012: Convene SAO meeting
- 2013: Revised NARA transfer guidance
- 2013: New email guidance from NARA
- 2013: Reporting on new Cloud initiatives and work with OMB on A-130 revisions
- 2013: Determine feasibility of secure, shared cloud services
- 2013: Develop a Community of Interest
- 2013: Develop comprehensive plan for development of automated technologies

# Goals/Actions from the Directive

- 2013: Formal occupational series for RM
- 2013: Government-wide analytical tool
- 2014: CIO Council/FRC obtain external stakeholders to develop open-source RM solution
- 2015: NARA revamp of the Records Disposition Authority Process
- 2017: NARA will complete the General Records Schedule overhaul

# What's Next?

- Agencies
  - Designate Senior Agency Official by **November 15**
  - SAOs attend meeting with Archivist by **December 31**
- NARA
  - ~~Launch the Project Management Office~~ **DONE!**
  - Continue Communications and Outreach
    - Records Express Blog, FAQs
    - Webinars, Workshops, Conferences
  - Review Reporting Requirements
  - Develop implementation guidance

# Thank you

- All Updates on our progress can be found on the *Records Express* blog at <http://blogs.archives.gov/records-express/>
- Contact information:  
Comments and Questions for the PMO can be sent  
Email: [PRMD@nara.gov](mailto:PRMD@nara.gov)